

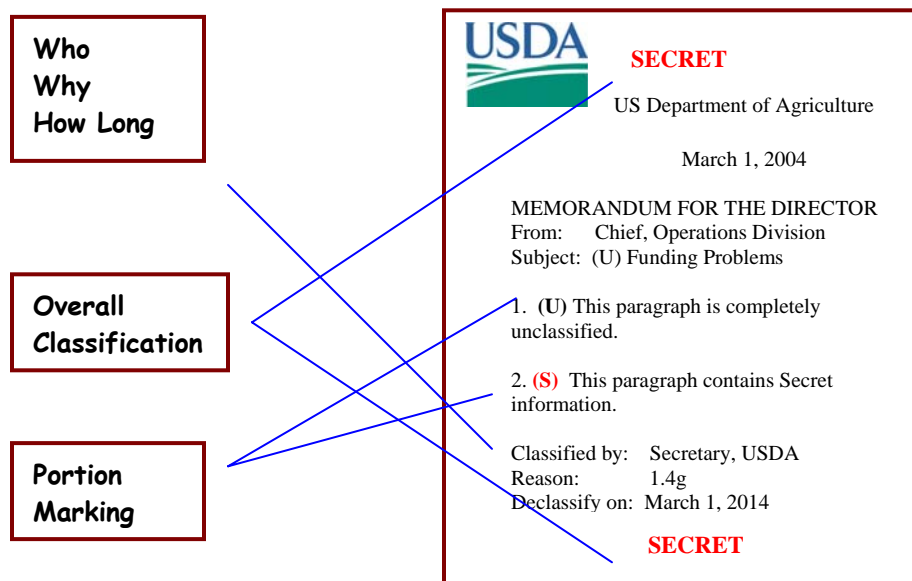


MARKING DOCUMENTS

Classification decisions are either original or derived. Only individuals occupying positions specifically authorized in writing may originally classify documents. Only individuals with the appropriate security clearance, who are required by their work to generate classified source information, may classify derivatively.

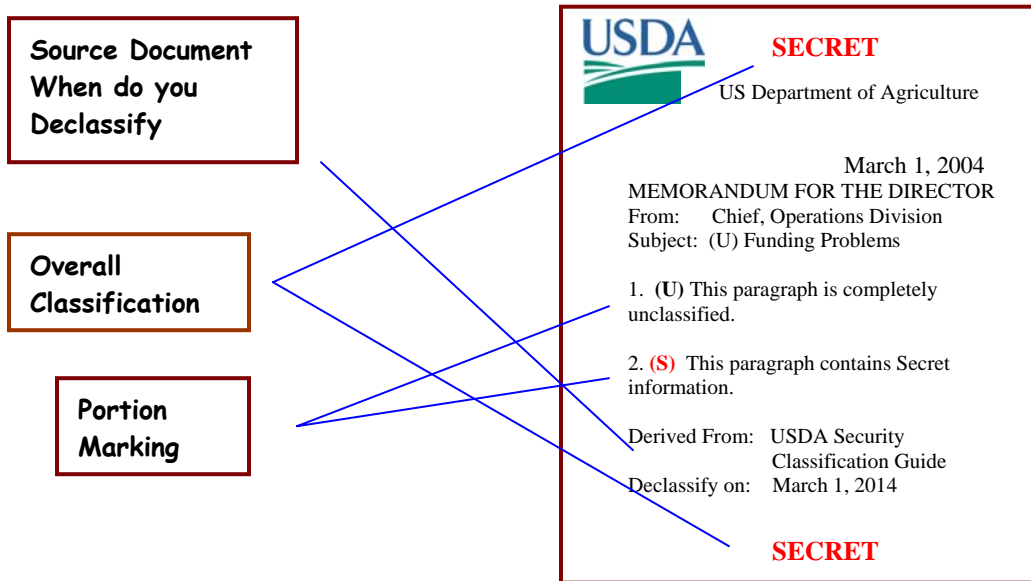
Example of a Document Originally Classified by the Secretary of USDA

This is an example of a document that an **original** classifier has determined requires protection under E.O. 12958, as amended. It contains the essential markings required under the Order including portion marking, overall classification, identifies who it's classified by, the reason for classifying, and how long it can be classified:



Example of a Document Derivatively Classified by USDA

This is an example of a document that is **derivatively** classified. It contains the essential markings required under the Order including portion marking, overall classification, identifies the source document of classification, and how long it can be classified:



Even classified information in electronic form (soft copy) must be marked appropriately. All media that has classified information stored on it must also be labeled to identify the highest classification of the information stored within.

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SF 708 (1-87)

This medium is classified

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SF 707 (1-87)

This medium is classified

TOP SECRET

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SF 706 (1-87)

Labels for Marking Diskettes and Videos

This medium is

UNCLASSIFIED

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SF 710 (1-87)