

## Report Security Issues

To maintain access to classified information, you must recognize and avoid behavior that might jeopardize your security clearance. Recognize behaviors in yourself or others that may need to be reported to your security officer and may signal that you or a co-worker may need assistance.

Early intervention is often the key to quick, effective resolution of problems without harming you or the organization. The behaviors listed are linked to the 13 adjudication guidelines which are used to determine your eligibility for access to classified national security information.

<http://www.archives.gov/isoo/pdf/hadley-adjudicative-guidelines.pdf>



### Financial Considerations

- Don't pay your bills
- Living or spending beyond your means
- Don't file tax returns, tax evasion
- Calls at work from creditors
- Denial of credit
- Bounced or bad checks
- Failure to make child or spousal support payments
- Bankruptcy

### Alcohol and Drug abuse

- DUI, DWI
- Concealing alcohol at work or in car
- Irresponsible behavior while under the influence
- Arriving at work intoxicated or drinking on the job
- Can't remember something that happened while drinking
- Use of Illegal/illicit drug use
- Misuse of a prescription drug
- Testing positive for illegal drug use



### Criminal conduct

- Arrest (felony or misdemeanor)
- Fraud (misuse of government credit card, misuse of leave, fraudulent travel or expense accounting)
- Dishonorable discharge
- Spouse or child abuse or neglect
- Pattern of disregard for rules and regulations (DUI, taking classified information home at night)



### Psychological Conditions

- Pattern of abnormal behavior that casts doubt on your judgment, reliability.
- Emotionally unstable, irresponsible, dysfunctional, high risk, violent, paranoid, or bizarre behavior.
- Expression of bizarre thoughts or perceptions.
- Pattern of lying and deception.
- Failed to follow treatment advice (failure to take prescribed meds).

### Foreign Contacts/Influence

- Unreported personal contacts with FIS, government or persons seeking classified information.
- Immediate family member who is a foreign national.
- Unreported close and continuing contact with a foreign national, including intimate contacts, roommate, or marriage.
- Possession of valid foreign passport
- Exercise of any right, privilege or obligation of foreign citizenship



### Personal Life Changes

- Change in marital status
- Name change
- Citizenship
- Allegiance to the US



**If you have questions or need to report information, contact:**

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