



# TARGET ACCESS

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TARGET  
All Access  
Week



The new TARGET website features this eye-catching splash page to greet visitors.

TARGET Access

Issue # 5

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## Hello Friends of the TARGET Center!

All friends of the TARGET Center are invited to view TARGET's completely redesigned, 508 compliant Web site. Look for our online customer survey, an online video tour, information on TARGET staff and services, details on obtaining accommodations at no cost, and much more.

**Visit today: [www.usda.gov/oo/target](http://www.usda.gov/oo/target)**

In addition, we would like you to join us for TARGET All Access Week from May 19th-21st, in the USDA TARGET Center. TARGET All Access Week is a three-day event of scheduled open tours and information sessions. One of these sessions details the USDA/CAP Partnership and its role in requesting assistive technology (AT). CAP is the Department of Defense's Computer/Electronic Accommodations Program. Many USDA employees are still unaware that the partnership provides AT to qualified individuals at no cost, including upgrades to most existing technology. Detailed information is available inside this newsletter about All Access Week and the USDA/CAP Partnership.

# USDA TARGET Center's All Access Week

## Monday, May 19th - Wednesday, May 21st



For a complete schedule  
and to register online, visit:

[www.usda.gov/oo/target/access.html](http://www.usda.gov/oo/target/access.html)



Come on down  
to the  
TARGET Center!

- 1 Register by phone or online  
for any of the following sessions:
- 2 Open Tours of the TARGET Center  
Monday, May 19th - Wednesday, May 21st  
11:30 am - 12:30 pm & 2:30 pm - 3:00 pm
- 3 Webmasters' Section 508 Roundtable  
Monday, May 19th, 10:00 am - 11:30 am
- 4 Making Accessible PDFs with Adobe Acrobat  
Monday, May 19th, 1:00 pm - 2:30 pm
- 5 Sign Language 101  
Tuesday, May 20th, 10:00 am - 11:30 am
- 6 Disability Panel  
Tuesday, May 20th, 1:00 pm - 2:30 pm
- 7 Requesting Assistive Technology  
USDA/CAP Partnership  
Wednesday, May 21st, 10:00 am - 11:30 am

Register for both the Requesting Assistive Technology -  
USDA/CAP Partnership Session and 11:30 Open Tour  
on Wednesday. Bring this newsletter with you and stay  
for the VIP Networking Reception with Refreshments.

# Everything you wanted to know about requesting assistive technology but were afraid to ask...



## What is assistive technology?

“...products, devices or equipment, whether acquired commercially, modified or customized, that are used to maintain, increase or improve the functional capabilities of individuals with disabilities...”

## What are some examples of assistive technology?

Screen-reading and screen-magnifying software, text-to-speech converters, CCTVs, and TTYs are some examples of assistive technology. Please visit the TARGET Center for a demonstration.

## How do I receive accommodations at no cost?

Most assistive technology accommodations are available at no-cost to a qualified individual with a disability through the USDA/CAP Partnership. Contact the TARGET Center at 202.720.2600 (v/tty) or visit our website at [www.usda.gov/oo/target/cap.html](http://www.usda.gov/oo/target/cap.html) for more information.

## What is the USDA/CAP Partnership?

On August 30, 2002, Department of Agriculture Secretary Veneman signed an Interagency Agreement with the Department of Defense CAP (Computer/Electronics Accommodations) Program so that assistive technology may be provided, at no cost, for use by USDA employees with disabilities.

## Can I upgrade my current technology through the USDA/CAP Partnership?

Yes. Even if your agency previously purchased a technology solution to assist you in your job, you are eligible for an upgrade to that technology through the USDA/CAP Partnership. For more information, please call the TARGET Center at 202.720.2600 (v/tty).

## Who do I go to if I have questions?

Employees should first meet with their Disability Employment Program Manager (DEPM). The TARGET Center is also available as an information resource. Please call 202.720.2600 (v/tty) with any questions or visit our website at [www.usda.gov/oo/target](http://www.usda.gov/oo/target).

## USDA TARGET Center Calendar of Events



The Interpreting Services Office joined the TARGET Center in 2001.

**Services Provided:**

- Sign Language-  
ASL, PSE, Oral, English
- Note Takers-      -Captionists-

These services, which are available for USDA employees and visitors, are provided for Department or agency events, staff meetings, one-on-one meetings with co-workers, training, office social events or any other situation that requires communication among employees. It is best to contact this office as soon as you become aware of the meeting so we can have adequate time to find interpreters/captionists for your request.

When planning a large event, it is necessary to include the requests for interpreters early in the planning stage.

Interpreting Services:  
(202) 720-8155  
(202) 690-6021 (tty)  
(202) 720-8449 (fax)  
[susie.prior@usda.gov](mailto:susie.prior@usda.gov)  
[lynette.spriggs@usda.gov](mailto:lynette.spriggs@usda.gov)

**Also provided:**

- Sign Language Instruction-
- Consultation on Interpreter Use-
- Consultation on Captioner Use-



**May 14th, 8:30 am - 2 pm**  
**What Supervisors Should Know About Workers' Compensation**  
Location: APHIS Conference Center, Riverdale

**May 19th-21st**  
**TARGET All Access Week**  
*See inside for details*

**May 21st, 10 am to 12 pm and 1 pm to 3 pm**  
**Dragon Naturally Speaking Voice Recognition Hands On Demonstration**  
Location: APHIS, Riverdale

**May 28th, 1 pm - 3 pm**  
**Advanced Adobe Accessibility Class**  
*Attend the beginning level class at All-Access Week and then return for this follow up session.*

**June 11th, 10 am - 2 pm**  
**Housing and Urban Development (HUD) Health Fair**  
*TARGET will be staffing a booth at Health/Work/Life/Fitness Fair.*  
Location: HUD Headquarters

**May 29th & June 26th from 12 pm - 1 pm**  
**Don't forget! The TARGET Center presents Ergonomics Training Sessions**  
on the last Thursday of every month  
**Please call to reserve a spot today!**

*All events take place in the USDA TARGET Center unless otherwise indicated.*

*Please visit [www.usda.gov/oo/target/News.html](http://www.usda.gov/oo/target/News.html) for a complete listing of disability related events.*

*To become a Friend of the TARGET Center please e-mail [Paul.Lloyd@usda.gov](mailto:Paul.Lloyd@usda.gov)*

*Helping People. It's What We Do.*