



United States Department of Agriculture  
Rural Development

Business and Cooperative Programs • Housing and Community Facility Programs • Utility Programs  
Washington, DC 20250

February 17, 2009

Dear Borrower:

In accordance with the annual reporting requirements of your organization's loan contract, you are required to file an Operating Report with the Telecommunications Program annually. The deadline for filing a 2008 Operating Report is March 31, 2009.

Borrowers are required to file their report data via the web-based Data Collection System (DCS) at <https://dcs.sc.egov.usda.gov>. To access the DCS website, use the EAuthentication account ID that you set up. If you attempt to login to the DCS site and the login fails, please recheck the login information for accuracy. If you are still unable to login, you may need to reset your password online by answering the security questions that are provided in order to gain access to the system.

If you are having difficulty in resetting your password, please contact the ITS support center. The ITS telephone number is 1-800-457-3642. Listen to the main menu information and navigate through the greeting prompts. Select "option 2" for USDA applications or programs and then select "option 2" again for Rural Development and choose the option to speak to an agent.

If you have questions regarding your filing, please check the DCS Information Web Page which is located at the following web address: <http://www.usda.gov/rus/dcs>. You may also contact your assigned General Field Representative or Field Accountant.

Sincerely,

DAVID J. VILLANO  
Assistant Administrator  
Telecommunications Program