



HOW TO DO BUSINESS WITH NAVFAC HAWAII

7 April 2010

Registering Your Firm and Products



- **The following are key to registering your Firm and Products:**
 - **Data Universal Numbering System (DUNS)**
 - **Central Contractor Registration (CCR)**
 - **Commercial and Government Entity (Cage) Code**
 - **North American Industry Classification Code (NAICS)**

Registering Your Firm and Products



Data Universal Numbering System (DUNS)



5- 10 minutes

Central Contractor Registration (CCR)



30 - 45 minutes

Commercial and Government Entity (CAGE) Code



In conjunction with
CCR registration

North American Industry Classification Code System (NAICS)

In conjunction with
CCR registration

Data Universal Numbering System (DUNS)



- Contractor identification code for all procurement-related activities.
- You will need to provide the following data elements to obtain a DUNS Number
 - Company legal business name.
 - Tradestyle, doing business, or other name by which your entity is recognized.
 - Company physical street address.
 - Company mailing address (if separate from physical).
 - Company telephone number.
 - Date the company was started.
 - Number of employees at your location.
 - Chief executive officer/key manager.
 - Line of business (industry).
 - Company Headquarters name and address.

Website: <http://fedgov.dnb.com/webform>

Central Contractor Registration (CCR)



- **Single database of basic business information from contractors that want to do business with the Government.**
 - **Contractors MUST be registered in CCR in order to do business with the Department of Defense.**
 - **DUNS number is required to register in CCR**
 - **Contractors currently registered in CCR must update their registration annually.**
- **Website: <http://www.ccr.gov>**

Commercial and Government Entity (CAGE) Code



- **A five (5) position code that identifies companies doing or wanting to do business with the Federal Government.**
- **Used to support a variety of mechanized systems throughout the Government.**
- **Provides for a standardized method of identifying a given facility at a specific location.**

North American Industry Classification Code System (NAICS)



- Standard used by Federal statistical agencies in classifying business establishments.
- Developed under the Office of Management and Budget, and replaced the Standard Industrial Classification (SIC) system.
- Size standards established for each NAICS code.
- NAICS code is assigned to every procurement.
- Websites:
 - <http://www.census.gov/eos/www/naics/>
 - http://www.sba.gov/idc/groups/public/documents/sba_homepage/serv_sstd_tablepdf.pdf

Online Representations and Certifications Application (ORCA)



- **An e-Government initiative that replaced the paper based Representations and Certifications (Reps and Certs) process.**

- **Website: <https://orca.bpn.gov/>**

Finding Opportunities



- **Federal Business Opportunities (FedBizOpps)**
 - Federal Government's one-stop virtual marketplace
 - Post, search, monitor, and retrieve opportunities
 - POC information
 - Website: <https://www.fbo.gov/>
- **Navy Electronic Commerce Online (NECO)**
 - Listing of active synopses, Requests for Proposal (RFP) and Requests for Quotation (RFQ) made available by the participating sites, including NAVFAC Hawaii
 - Postings on this site automatically upload to FBO.
 - Website: <https://www.neco.navy.mil/>