VISION, MISSION *and* VALUES
of the Office of Inspector General

The Office of Inspector General (OIG) exists as a statutorily created independent and objective unit within the United States Department of Agriculture (USDA), the purpose of which is to conduct audits and investigations; provide leadership and coordination to promote economy, efficiency, and effectiveness and prevent fraud in USDA's programs and operations; and keep the Secretary and the Congress informed as to deficiencies in such programs and operations. USDA's mission is to provide leadership on food, agriculture, natural resources, and related issues based on sound public policy, the best available science, and efficient management. OIG, though independent, must work toward USDA's effectiveness to serve its statutory purpose.

VISION

OIG will be a trusted contributor to the value, safety, and integrity of American agriculture.

MISSION

OIG's mission is to promote effectiveness and integrity in the delivery of USDA agricultural programs.

CORE VALUES

(1) We value trust, so we will conduct ourselves with integrity and objectivity and believe in each other.

(2) We value respect, so we will treat all individuals fairly and recognize each person's dignity through our words and actions.

(3) We value employees, so we will balance personal obligations and professional commitments to attain results.

(4) We value teamwork, so we will work together with our colleagues, partners, and stakeholders in all that we do.

(5) We value results, so we will find means by which we can maximize our efficiency and effectiveness.

(6) We value progress, so we will encourage and recognize innovation, creativity, and continuous improvement.

(7) We value courage, so we will recognize our duty and act responsibly.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF INSPECTOR GENERAL

ANNUAL BUSINESS PLAN
FISCAL YEAR 2005
October 1, 2004 - September 30, 2005

FOREWARD

I am pleased to issue the United States Department of Agriculture, Office of Inspector General's (OIG) first Annual Business Plan (ABP).

To me, it represents the end of a year filled with achievements and the start of another year full of challenges and opportunity for all of us at OIG. Last year saw us implement a strategic plan that is very different from previous plans. We set a new direction and goals for OIG. With this ABP in place for fiscal year (FY) 2005, we begin a year of operations and initiatives that have been selected to further the goals of the OIG Strategic Plan for FY 2004-2008.

This year's ABP takes cross-functional approaches to mission programs and includes the work of OIG's administrative and staff offices. It provides the entire organization a chance to work together on a variety of initiatives with a clear understanding of the expected outcomes as well as the strategic purpose of our individual and collective efforts.

The positive, timely, and results-driven change we expect to result from the strategic plan will result from the specific actions each of us undertakes to support it on a daily, weekly, and annual basis. I look forward to reporting our accomplishments at the end of FY 05.

/s/
Phyllis K. Fong
Inspector General

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Introduction

The United States Department of Agriculture (USDA), Office of Inspector General's (OIG) Strategic Plan for FY 2004-2008 established our mission, vision, goals, and areas of emphasis for the next five years. In so doing, it set the direction for OIG to provide a worthy return on the United States taxpayers' investment by asking the following critical questions of all the work that we plan to undertake: Are we addressing the most important matters, and are we getting results?

The FY 05 work that OIG intends to undertake in support of our current strategic plan is presented in this Annual Business Plan (ABP).

Planning Framework

This plan was developed by assessing proposed work's alignment with OIG's strategic direction. Additionally, discretionary work referrals to OIG throughout the FY 05 performance year will be similarly assessed.

Below is the framework used to identify the work we will undertake in FY 05.

1. **Ensure consistency with our mission.** OIG's mission is to promote effectiveness and integrity in the delivery of USDA agricultural programs.

2. **Consider contribution to our ideals and vision.** OIG's vision is to be a trusted contributor to the value, safety, and integrity of American agriculture.

3. **Address USDA's greatest risks and key challenges.** Key Challenges identified by OIG are (1) Safety, security, and public health, (2) Integrity of benefits and entitlements programs, and (3) Management of public resources.

4. **Remain consistent with our goal-oriented approach to risk reduction.** OIG's strategic goals are (1) Support USDA in the enhancement of safety and security measures to protect USDA and agricultural resources and in related public health concerns, (2) Reduce program vulnerabilities and enhance integrity in the delivery of benefits to individuals, (3) Increase the efficiency and effectiveness with which USDA manages and employs public assets and resources including physical and information resources, and (4) Ensure OIG readiness.

5. **Emphasize and identify work that is critical and likely to have significant results.** OIG's areas of emphasis are (1) Public health and safety, (2) Physical and research security, (3) Information technology security and management, (4) Farm programs, and (5) Employee corruption.

Appendix A lists Web sites that contain additional background information on the development of OIG's strategic and annual plans.

Resources and Organization

The work proposed for this ABP was also assessed in terms of the availability of the necessary resources to accomplish it. OIG's FY 05 appropriation is $78,289,000. Our anticipated staffing level is approximately 632 staff years. Appendix B describes our current organizational structure and functional responsibilities.

FY 05 Work Plan

OIG's Strategic Plan for FY 2004-2008 identifies four strategic goals. The first three goals are business goals that directly address our mission and our external effect. The fourth goal is a management goal and considers management systems and OIG's continued ability to address the three business goals.

Audit, investigative, and crosscutting OIG work to support these goals have been identified for performance during FY 05 and listed below is a summary of the work planned in support of each of the identified strategic goals.

Goal 1 - Support USDA in the enhancement of safety and security measures to protect USDA and agricultural resources and in related public health concerns

Investigative Work

We will devote about 15 percent of our investigative resources to this goal in FY 05, and our focus includes the investigation of threats to the food supply, the agricultural sector, USDA employees, and national security. Priority work in FY 05 will include the following:

- Investigation of threats involving the safety of meat, poultry, or egg products to ensure the timely response and appropriate, prompt corrective action necessary to protect the public from ill effects of food tampering or tainted food.

- Investigation of animal, animal product, plant, and plant product smuggling that may introduce devastating pests and diseases into the American agricultural sector.

- Investigations coordinated with joint terrorism and financial task forces throughout the nation in support of homeland security efforts, which target funds transferred overseas.

- Protection of USDA employees and facilities from threats to safety and security, including investigations of Forest Service (FS) firefighter deaths and violent assaults on employees.

Audit Work

We plan to devote 16 percent of our audit resources to this goal in FY 05, and our audit focus includes the assessment of management control systems which ensure that the Department is effectively protecting both the consumer and the Nation's agricultural resources. Audit and related work to be performed in FY 05 include the following:

- The second and third phases of monitoring USDA's implementation of the Bovine Spongiform Encephalopathy (BSE) Surveillance Program.

- A review of the effectiveness of the Animal and Plant Health Inspection Service's surveillance over animal disease eradication programs.

- An evaluation of the effectiveness of the Food Safety and Inspection Service's in-plant performance system.

Our audit work will also focus on Homeland Security and the continued evaluation of the effectiveness of the Department's actions in coordinating and communicating increased security controls Departmentwide and with other Federal departments. Related work to be performed in FY 05 includes the following:

- Reviews of USDA's involvement and implementation of its responsibilities as part of Government-wide initiatives under Homeland Security Presidential Directive No. 9, which requires the provision of the best protection possible against a successful attack on the United States agriculture and food system.

- Review of USDA's implementation of provisions of the Bioterrorism Act (exclusive of listed agents and toxins).

- The second phase of reviews of USDA's implementation of the listed agents and toxins regulations.

- Continued reviews of USDA's controls over genetically engineered organisms.

Goal 2 - Reduce program vulnerabilities and enhance integrity in the delivery of benefits to individuals

Investigative Work

We plan to direct about 60 percent of our investigative resources to this goal in FY 05, and our focus includes threats to the integrity and effectiveness of USDA benefits programs. Priority work in FY 05 will include the following:

- Investigations of allegations of criminal activity in farm programs, such as crop insurance fraud, payment limitation fraud, and illegal conversion of mortgaged property.

- Investigations of allegations of criminal activity in nutrition programs, such as large-scale food stamp benefit and Women, Infants, and Children's voucher trafficking, and fraud in school lunch, commodity, and other feeding programs.

- Investigations into allegations of criminal activity in rural development programs, such as loan fraud and embezzlement of project funds.

Audit Work

We plan to devote almost 30 percent of our audit resources to this goal in FY 05, and the focus includes examination of improper payments and the effectiveness of internal quality control systems. Audit and related work to be performed in FY 05 include the following:

- Evaluation of State agency corrective action plans to address quality control review error rates in the Food Stamp Program and the resulting improper payments.

- Continued monitoring of Electronic Benefits Transfer systems for the Food Stamp Program to determine if controls are in place and newly implemented systems are functioning as designed.

- Reviews of the Risk Management Agency's (RMA) crop bases on lands with conservation easements.

- Reviews of the Farm Service Agency's (FSA) direct and counter-cyclical program.

- An evaluation of the effectiveness of FSA's quality control systems in assessing producer compliance.

- Reviews of the Rural Utilities Service's Broadband Grant and Broadband Loan Programs.

Crosscutting Work
Additional OIG work in support of Goal 2 will focus on identifying risk indicators to increase OIG's and USDA's ability to prevent or detect program abuse and criminal activity. Related work to be performed in FY 05 will include the following:

- Study crop insurance fraud to identify options, models, and capabilities to address program vulnerabilities.

- Study overseas transfers of USDA program funds to identify options, models, and capabilities to address program vulnerabilities.

Goal 3 - Increase the efficiency and effectiveness with which USDA manages and employs public assets and resources including physical and information resources

Investigative Work
We will devote about 25 percent of our investigative resources to this goal in FY 05, and our focus includes allegations involving potential criminal violations that have employee corruption or fraud implications. Priority work in FY 05 will include the following:

- Investigation of bribery and other significant criminal activity involving USDA employees.

- Investigation of allegations of criminal misuse of Government computers by employees, including accessing and downloading child pornography.

Audit Work
We will direct about 54 percent of our audit resources to this goal in FY 05, and our audit focus includes the following:

- Audits of the FY 04 financial statements for the six stand-alone agencies and USDA's consolidated statements.
- Monitoring of USDA's implementation of a cost-accounting system.
- Evaluation of the adequacy of security over USDA's Information Technology resources to ensure that they comply with requirements under the Federal Information Security Management Act.
- Continuing reviews of the National Information Technology Center and the National Finance Center general controls to assess if the controls are in place and operating effectively.
- Evaluation of RMA's data mining efforts.
- Validation of RMA's 2003 data acceptance system processing controls.
- Reviews of FS' Firefighting Contract Crews under the National Fire Program.
- Reviews of implementation of FS' Healthy Forest Initiative.

Crosscutting Work
Additional OIG work in support of Goal 3 will focus on the level of adherence to USDA requirements by USDA compliance staffs. Related work to be performed in FY 05 includes the following:

- Identify compliance requirements and recommend methods for adherence to them and options to improve where necessary.

Goal 4 - Ensure OIG readiness

Crosscutting
OIG will use a cross-functional approach in support of Goal 4 for FY 05 to develop critical capabilities in the areas of risk management, human capital, information technology, financial management, and internal and external communication. Related work to be performed in FY 05 includes the following:

- Establish an OIG-wide approach to risk management that includes development and implementation of a comprehensive Emergency Response Program; development and implementation of an Inspection Division approach that aligns quality control efforts with internal risk management concerns; and development and implementation of a formalized project methodology.

- Development and implementation of a Human Capital Program to include a Management Training Program; continued implementation of audit and investigative core competencies; faster recruitment through use of an automated recruitment system; and improved motivation through more clearly and consistently tying awards to results.

- Expand OIG's information technology capability by upgrading the OIG telecommunications infrastructure; develop automated systems for audit work papers and investigations case management; implement advanced electronic filing/hotline management system; and deploy the E-Travel System.

- Restructure the OIG financial management program by revising the annual financial planning processes and studying budget and procurement operations to identify improvements and efficiencies.

- Improve OIG external and internal communications by formalizing the Congressional Relations Programs and developing a monthly communication for Congressional stakeholders; formalizing the Media Relations Program and developing a monthly communication for frequent media contacts; reviewing and updating OIG directives and guidance system for currency and compliance; and enhancing OIG Internet and Intranet presence.

FY 05 Performance Commitment, Measurements, and Reporting

For tracking and reporting purposes, the FY 05 Work Plan has been organized into seven OIG initiatives. For each FY 05 initiative, a performance indicator, performance objectives (e.g., tasks and projects), and a responsible unit have been identified. Though we recognize that unanticipated circumstances or events may require us to adjust timeframes and priorities, OIG is committed to performing the work as described below.

Initiatives	Performance Indicators	Performance Objectives	Responsible Unit
Initiative 05-1: Implement OIG's Audit and Investigative Work Plans for FY 05	Decreased vulnerability in USDA program areas	• Execute OIG's Annual Audit Plan (see Appendix E) • Execute OIG's Investigative Program for FY05	Audit Investigations
Initiative 05-2: Risk Management Indicators Identification	Increased ability to prevent or detect USDA program fraud and criminal activity and to reduce program costs	• Study crop insurance fraud indicators to identify options, models, and capabilities to address vulnerabilities • Study overseas transfers of USDA program funds to identify options, models, and capabilities to address vulnerabilities • Determine level of compliance with USDA requirements by USDA compliance staffs	Planning and Special Projects (P&SP)

Initiatives	Performance Indicators	Performance Objectives	Responsible Unit
Initiative 05-3: Human Capital Program Development and Implementation	Increased capacity to meet mission requirements	• Develop Human Capital Plan that includes recruitment, diversity, training, retention, performance recognition, and succession planning	Policy Development and Resources Management (PD&RM)
Initiative 05-4: Information Technology Expansion	Reduction of staff hours applied to information production and administration and increase of staff hours available for tasks requiring human cognitive ability	• Upgrade OIG telecommunications infrastructure • Develop automated systems for audit work papers • Develop automated systems capability for investigations case management • Implement advanced electronic filing/hotline management system • Deploy E-Travel System	PD&RM
Initiative 05-5: Financial Management Restructure	Increased ability to plan for and execute critical expenditures and fund recurring operating costs within the constraints of fiscal year spending	• Study budget and procurement operations to identify improvements and efficiencies • Revise annual financial planning processes	PD&RM
Initiative 05-6: Strategic Organizational Alignment	Increased staff and action response rates to critical operational, strategic, and communication issues	• Establish an OIG-wide approach to risk management, planning, and project management • Develop and implement a comprehensive Emergency Response Program	P&SP Investigations

Initiatives	Performance Indicators	Performance Objectives	Responsible Unit
Initiative 05-6: Strategic Organizational Alignment (continued)	Increased staff and action response rates to critical operational, strategic, and communication issues	• Develop and implement an Inspections Division approach to align quality control efforts with internal risk management concerns • Formalize Congressional Relations Program • Formalize Media Relations Program	Inspection Division (ID) Legal Staff Legal Staff
Initiative 05-7: Communications and Information Systems Enhancement	Increase in timely internal and external awareness of OIG capabilities, requirements, and accomplishments	• Develop a new OIG Policy System • Develop a prioritized list of directives to be updated • Enhance OIG Internet and Intranet presence • Develop and institute monthly communication for congressional stakeholders • Develop and institute monthly communication system for frequent media contacts	PD&RM Legal Staff

The operational audit and investigative work conducted in FY 05 will be assessed by the performance measures in the OIG strategic plan (e.g., management decisions reached, convictions, and actions taken). However, other work identified in this first ABP is part of basic OIG management. The positive effect of this work will be more obvious over time, rather than immediately in FY 05. Instead, the development of systems and capabilities under this ABP is expected to create efficiencies and increase effectiveness that will demonstrate measurable program and operational improvements beginning in FY 06.

Throughout the FY 05 performance year, scheduled reporting will be required to measure progress toward the performance objectives identified for work under this ABP.

Adjustments may be made to reflect shifting priorities, increased or reduced resources, or other circumstances that may arise.

Conclusion

Every effort was made in the development of this ABP to ensure realistic assessment of the planned work's strategic alignment and importance, anticipated outcomes, and resource requirements. We believe it represents a balanced and achievable set of performance objectives for FY 05 and will allow the development of systems and capabilities to occur without negative impact upon the continuing operations of the functional and staff offices.

As with any plan, it is subject to change when necessary to allow OIG to remain responsive to critical or emerging issues and manage risks appropriately.

APPENDIX A

Related Materials and Information

OIG Strategic Plan for FY 2004-2008:
http://www.usda.gov/oig/webdocs/rptstrategicplan.pdf

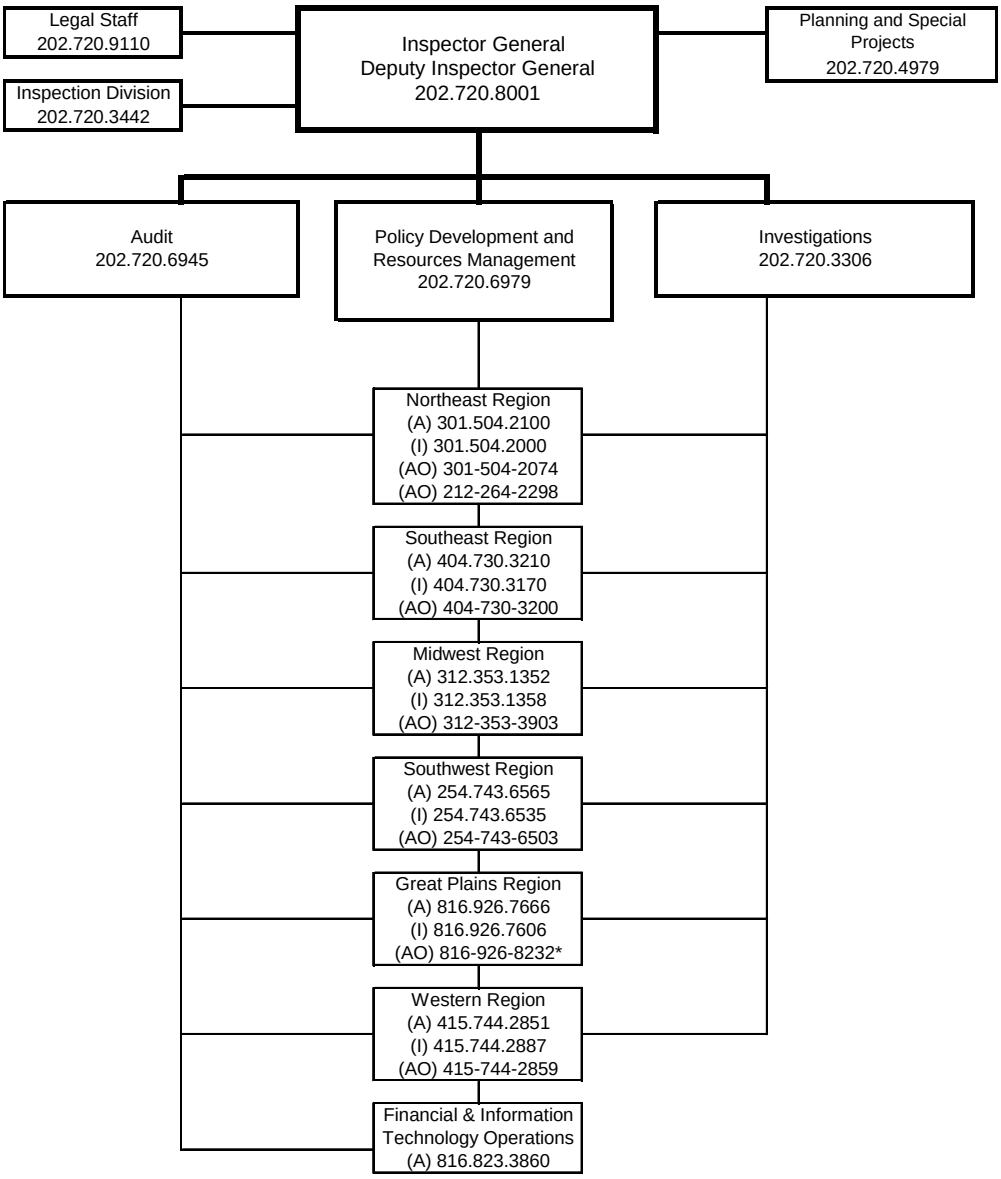
USDA Strategic Plan for FY 2002-2007:
http://www.usda.gov/ocfo/usdasp/usdasp.htm

USDA Major Management Challenges For FY 2005:
http://www.usda.gov/oig/webdocs/Management Challenges Final 083004.pdf

APPENDIX B

OIG Organization Chart and Functional Responsibilities

As of October 2004



*Provides services to Financial & IT Operations

Line Functions:

Investigations
Investigations is responsible for conducting investigations of allegations of criminal activity, waste, abuse, and serious employee misconduct in the programs and operations of USDA. This requires the conduct of investigations, preparation of investigative reports, assistance in preparing for court proceedings, and followup with the USDA agencies involved. Investigative work is intended to result in appropriate actions to resolve allegations and to prevent and deter future instances of illegal or fraudulent acts or misconduct.

The planned distribution of investigative resources for FY 05 work is broken down along USDA agency lines in Appendix C.

Audit
Audit examines and verifies the economy and efficiency of USDA agency operations, their effectiveness in achieving program results, their compliance with applicable laws and regulations, and their fairness in reporting their financial operations. In addition to audits performed by OIG staff, Audit contracts with certified public accountants for some audits and oversees the quality of the work of auditors under contract to other agencies of USDA.

OIG auditors conduct their work in accordance with Government Auditing Standards: June 2003 Revision (i.e., “Yellow Book”), GAO-03-673G, published by the U.S. Government Accountability Office in June 2003 and in accordance with the professional standards set by the American Institute of Certified Public Accountants.

The planned distribution of audit resources for FY 05 work is broken down along USDA agency lines in Appendix D.

Support Functions:

Though the work of the audit and investigative organizations has the most direct relationship to OIG’s strategic goals, critical support to the mission areas is required to get the job done and make OIG effective. In developing this ABP and the work plan to follow, we realized the importance of identifying and including all work to be performed by OIG in FY 05 including that of the support units.

The resource management, legal, inspection, and planning offices provide services in the following areas.

Policy Development and Resources Management
Policy Development and Resources Management provides the administrative infrastructure for asset management, budget formulation and execution, financial management, human resources, information technology, and policy preparation for the OIG. The work of PD&RM results in people, money, technology and equipment, and policies being in place so that the work of OIG can be performed effectively and efficiently.

Legal Staff
The Legal Staff provides legal advice on issues arising in the course of audit and investigative activities and provides legal advice and representation on administrative and management issues. This office is also responsible for congressional and media relations, managing OIG's ethics program, and managing OIG's Freedom of Information Act (FOIA) and Privacy Act program.

Inspection Division
The Inspection Division conducts systematic and independent reviews and investigations of the operations of OIG. Reviews are generally focused on management and internal controls, and investigations are generally in response to allegations of OIG employee misconduct or mismanagement issues.

Planning and Special Projects
The Planning and Special Projects office leads OIG efforts to develop and communicate results-oriented goals and strategies in order to best plan OIG work and activities.

APPENDIX C

Distribution of Investigative Resources by Agency

DISTRIBUTION OF INVESTIGATIVE RESOURCES
PERCENTAGE BY AGENCY
FY 2005 ANTICIPATED

NATURAL RESOURCES AND ENVIRONMENT – 6.5%	Forest Service (FS)	4.0
	Natural Resources Conservation Service (NRCS)	2.5
FARM AND FOREIGN AGRICULTURAL SERVICES – 33.5%	Farm Service Agency (FSA)	24.0
	Foreign Agricultural Service (FAS)	1.0
	Risk Management Agency (RMA)	8.5
RURAL DEVELOPMENT – 6.2%	Rural Utilities Service (RUS)	0.2
	Rural Housing Service (RHS)	4.5
	Rural Business-Cooperative Service (RBS)	1.5
FOOD, NUTRITION, AND CONSUMER SERVICES – 28%	Food and Nutrition Service (FNS)	28.0
FOOD SAFETY – 7.5%	Food Safety and Inspection Service (FSIS)	7.5
MARKETING AND REGULATORY PROGRAMS – 12.2%	Agricultural Marketing Service (AMS)	3.0
	Animal and Plant Health Inspection Service (APHIS)	8.5
	Grain Inspection, Packers and Stockyards Administration (GIPSA)	0.7
RESEARCH, EDUCATION, AND ECONOMICS - .7 %	Agricultural Research Service (ARS)	0.5
	Cooperative State Research, Education, and Extension Service (CSREES)	0.2
OTHER – 5.4%	Departmental Administration (DA), Office of the Chief Financial Officer (OCFO), Office of the Chief Information Officer (CIO), Civil Rights (CR), OIG, Other	5.4

APPENDIX D

Distribution of Audit Resources by Agency

DISTRIBUTION OF AUDIT RESOURCES
PERCENTAGE BY AGENCY
FY 2005 PLANNED

NATURAL RESOURCES AND ENVIRONMENT – 9.3%	Forest Service (FS)	7.3
	Natural Resources Conservation Service (NRCS)	2.0
FARM AND FOREIGN AGRICULTURAL SERVICES – 18.0%	Farm Service Agency (FSA)	7.4
	Foreign Agricultural Service (FAS)	1.9
	Risk Management Agency (RMA)	8.1
	Commodity Credit Corporation (financials) (CCC)	.6
RURAL DEVELOPMENT – 10.2%	Rural Development (financials) (RD)	3.6
	Rural Utilities Service (RUS)	2.1
	Rural Housing Service (RHS)	3.0
	Rural Business-Cooperative Service (RBS)	1.3
	Rural Telephone Bank (financials) (RTB)	.2
FOOD, NUTRITION, AND CONSUMER SERVICES – 16.5%	Food and Nutrition Service (FNS)	16.5
FOOD SAFETY – 2.7%	Food Safety and Inspection Service (FSIS)	2.7
MARKETING AND REGULATORY PROGRAMS – 7.7%	Agricultural Marketing Service (AMS)	1.9
	Animal and Plant Health Inspection Service (APHIS)	5.5
	Grain Inspection, Packers and Stockyards Administration (GIPSA)	.3
RESEARCH, EDUCATION, AND ECONOMICS – 2.3%	Agricultural Research Service (ARS)	2.0
	Cooperative State Research, Education, and Extension Service (CSREES)	.3
	National Agricultural Statistics Service (NASS)	*
	Economic Research Service (ERS)	*
MULTIPLE AGENCY – 27.0%		27.0
EXECUTIVE SECRETARIAT AND OTHER ENTITIES – 6.3%	Office of the Secretary (SEC), Departmental Administration (DA), Office of the Chief Financial Officer (OCFO), Office of the Chief Information Officer (OCIO), Civil Rights (CR), National Appeals Division (NAD), Delta Regional Authority (DRA), Northern Great Plains Regional Authority (NGPRA), Office of Procurement and Property Management (OPPM)	6.3

*No audit time planned for this agency; however it may be included in multi-agency reviews and/or other unplanned work.

APPENDIX E

Fiscal Year 2005 Audits Planned

* Denotes Work in Process - This is carryover work from an assignment initiated in the prior fiscal year.

AGENCY		TITLE	PRIMARY GOAL
AMS	*	Pesticide Data and Recordkeeping Programs	1
		Adequacy of Meat Grading Procedures	3
		Certification of Processed Commodities	1
		Fresh Product Grading and Certification	3
	*	AMS Controls Over the National Organic Program	1
		National Organic Program	1
	*	AMS Contract Competitive Bidding Practices	3
APHIS	*	Implementation of the Listed Agent or Toxin Regulations	1
	*	Implementation of APHIS' Listed Agent and Toxin Regulations Phase II	1
		Controls Over User Access for APHIS	3
		Effectiveness of Surveillance Over Animal Disease Eradication Programs	1
		Veterinary Certificate Program	1
	*	National Cooperative State/Federal Bovine Tuberculosis Eradication Program	1
	*	Transition and Coordination of Border Inspection Activities Between USDA and DHS	1
		Oversight of Avian Flu Outbreak	1
		General Controls at the Center for Veterinary Biologics	1
	*	Animal Welfare Act - APHIS' Monitoring and Investigative Activities	1
		Controls Over Genetically Engineered Insects	1
	*	Controls Over APHIS Issuance of Genetically Engineered Organisms Release Permits	1
ARS	*	Adequacy of Controls to Prevent the Release of Sensitive Technology	1
		Controls Over Technology Transfer Agreements	3
		ARS Accountability Over Newly Independent States Scientific Cooperation Programs	3
		Security Over Information Technology Resources	3
		Application Controls Over the National Pathogen Inventory	1
CCC	*	Monitoring the Audit of CCC's FY 2004 Financial Statements	3
		Monitoring the Audit of CCC's FY 2005 Financial Statements	3
		GSM Guaranteed Loan Accounting System	3
CIO		NITC FY 2005 General Controls Review	3
CR		Implementation of Recommendations from Prior Civil Rights Audits	3
CSREES		Controls Over National Research Initiative Competitive Grants Program	3
DRA		Delta Regional Authority - FY 2004	2
FAS	*	International Trade Policy and Procedures	3
		Market Access Program	3
	*	Oversight of PVO Operations	2
		Review of Export Credit Guarantee Programs	3
		Management and Control of P.L. 480 Program	3

AGENCY		TITLE	PRIMARY GOAL
		FY 2003 Information Technology Security Review	1
FNS		FSP Retailer Reauthorizations and Visits	2
		FNS Procedures to Control State WIC Administrative Costs	2
		FNS Food Stamp Program	2
		FNS WIC Program, Puerto Rico	2
		Evaluation of State Agency Corrective Action Plans To Address QCR Error Rates and the Resulting Improper Payments	2
		Accountability of Women, Infants, and Children Program	2
		Food Stamp Employment and Training Program - Illinois	2
	*	Monitoring of CACFP Providers in Minnesota	2
		CACFP Supper Program in Schools	2
		Controls Over the Minnesota Department of Education's Use of Federal Funds	2
	*	National School Lunch Program - Meal Counts	2
	*	Controls Over USDA-Donated Commodities	1
		Application Control Review of the Store Tracking and Redemption Subsystem II	3
		FNS' Child Nutrition Labeling Program	2
		Food Stamp Employment and Training Program – New York	2
		Food Stamp Program Administrative Costs in New Jersey	2
		Food Stamp Program Administrative Costs	2
		FY 2004 FNS Financial Statements	3
		FY 2005 FNS Financial Statements	3
		FNS' Summer Food Service Program	2
		Continued Monitoring of EBT Operations	2
		District of Columbia School Lunch	2
		Evaluate Controls Over and Adequacy of FSP Fraud Control Costs in New York State	2
		New York City Casefile Documentation - Food Stamp Program	2
	*	NSLP - Compass/Chartwells FSMC - Nationwide	2
		FNS - WIC Administrative Costs	2
		WIC Program - Eligibility Determinations in California	2
	*	Food Stamp Program - Alert and Watch List	2
		WIC Smart Card Implementation	2
FS		Capital Improvement Program	3
	*	Implementation of the Healthy Forests Initiative	3
	*	Monitoring the Audit of the FY 2004 FS Financial Statements	3
		Monitoring the Audit of the FY 2005 FS Financial Statements	3
		Forest Service Internal Controls	3
		Followup on Recommendations Made on FS' Maintenance Backlog	3
		FS Implementation of the Government Performance and Results Act	3
		FS Special Use Program	3
		FS Timber Salvage Sale Program	3
		Followup on FS Enterprise Program	3
		FS Stewardship Contracting Program	3
		Followup on FS Security Over Explosives	1
		National Fire Plan Operation Reporting System	3
		FS Firefighting Cost Share Agreements	2
		FS Efforts to Eliminate Invasive Species	3
	*	FS Emergency Equipment Rental Agreements	2
		NFP Firefighting Contract Crews	3
		NFP Large Fire Suppression Costs	3
	*	FS Collaborative Ventures and Partnerships with Non-Federal Entities	3
	*	FS Timber Theft Controls	3
FSA		FSA - Emergency Loan Program	2
		FSA - County Office Operations	3
		Review of Program Decisions Made by the Alabama State Committee	3

AGENCY		TITLE	PRIMARY GOAL
	*	Minority Participation in FSA's Farm Loan Programs	3
		Review of FSA Loan Program in Puerto Rico	2
		FSA - Tobacco Buyout Program	2
	*	Compliance Activities	3
	*	Milk Income Loss Contract Program	2
	*	FSA FY 2004 Accounting for Farm Loan Programs	3
		FSA FY 2005 Accounting for Farm Loan Programs	3
		Management Controls Over Farm Loan Programs in Pennsylvania	2
		Controls Over FSA/CCC Payments Made Electronically	3
	*	Direct and Counter-Cyclical Program	2
		New Port Inspection Process Conducted by FSA Warehouse Examination Branch	1
	*	Emergency Feed and Livestock Compensation Programs	2
	*	Evaluation of FSA/CCC Wheat Sales in Calendar Year 2002	3
		Farm Stored Loans	2
		FSA Grant Management of Specialty Crop Agreements	3
		Early Termination of Conservation Reserve Contracts	2
	*	Review of Federal Assistance Grants to Producers Along the Rio Grande River in Texas	3
	*	Disaster Assistance Payments for Crop Years 2001 and 2002	2
	*	Survey of Debt Forgiveness Restrictions on Borrower Eligibility for FLP Loans	2
	*	FSA Improper Payments - Finality Rule and Misaction/Misinformation	3
FSIS	*	FSIS State Operated Inspection Programs	1
		Review of FSIS' Prep Sampling Procedures	1
		Review of FSIS' In-plant Performance System	1
		Egg Processing Inspection	1
		Analysis of Food Safety Information Systems	1
	*	Advanced Meat Recovery Systems - Controls Over SRM Phase III	1
GIPSA		Followup Review of GIPSA	1
MULTI		Initiatives to Litigate Backlogged Debt	3
		Evaluation of USDA's Progress in Enhancing Agriculture Biosecurity Through Diagnostic and Reporting Networks	1
		Evaluation of USDA's Implementation of Relief Programs for Hurricane Charley	2
		USDA's Ongoing Identification and Reporting of Improper Payments	2
		USDA Compliance with the Improper Payments Information Act of 2002	2
	*	FY 2004 USDA Financial Statements	3
		FY 2005 USDA Financial Statements	3
		Federal Information Security Management Act - FY 2005	3
		Security Over USDA's Common Computing Environment	3
		Application Controls/Security Update	3
		E-Gov Security	3
		Rural Development and Farm Service Agency FY 2005 Field Confirmations	3
		Monitoring of USDA Implementation of Cost Accounting System	3
	*	Review of USDA's Application Controls - FY 2004	3
		Controls Over Performance-Based Payments in Fixed Price Service Contracts	3
		Review of USDA Agencies' Management of Workers Compensation Costs	3
	*	Implementation of Research Misconduct	3
		AMS' Purchase Specification Requirements for Ground Beef	1
	*	Agreed-Upon Procedures in Coordination with Investigations Regarding Canadian Beef Products	1
		USDA Land Donations and Debt for Nature Program	3
	*	Environmental Quality Incentives Program	3
		Departmental GIS and GPS Implementation	3
	*	Monitoring BSE Expanded Surveillance Program Implementation - Phase II and III	1
	*	Implementation of the Bioterrorism Act	1
	*	Effectiveness of Quality Control Systems in Assessing Producer Compliance	2
	*	Biosecurity Grant Funding	1

AGENCY		TITLE	PRIMARY GOAL
		Crop Bases on Lands With Conservation Easements	2
	*	Controls Over Separation of Genetically Engineered Crops	1
		FSA and RMA Yield Differences	3
		Application Controls Over the Processed Commodity Inventory Management System	3
		Controls Over Genetically Engineered Animals/Insects Research	1
		CPA Oversight	3
		Audit Followup	3
		Contract Audit Administration	2
		Single Audit Management	3
		Special Request	3
		LAN and ARGOS Maintenance	3
NAD		National Appeals Division Decisions	2
NGPRA		Northern Great Plains Regional Authority	3
NRCS		Wildlife Habitat Incentives Program	2
	*	Controls Over Technical Service Providers	3
		Review of Wetland Restoration	3
	*	NRCS - WRP Easement Compensation	3
		NRCS Controls Over Vehicle Maintenance Costs	3
	*	NRCS Controls Over Centers and Institutes	3
OCFO		Monitoring the Audit of FY 2004 WCF Financial Statements	3
		Monitoring the Audit of FY 2005 WCF Financial Statements	3
	*	FY 2004 National Finance Center IT Controls	3
		FY 2005 National Finance Center IT Controls	3
	*	FY 2004 Agreed-Upon Procedures: Retirement, Health, and Life Insurance and Headcount	3
		FY 2005 Agreed-Upon Procedures: Retirement, Health, and Life Insurance and Headcount	3
		Review of Public Key Infrastructure at OCFO/NFC	3
		Review of Controls Over E-Payments at OCFO/NFC	3
		Review of the National Finance Center Vend Table	3
		Review of the Change Controls Over USDA Applications Maintained by OCFO/Controller Operations	3
		Controls Over Final Action on Audit Recommendations	3
OPPM		Review of Acquisition Planning and Processing	3
		Followup on the Department's Physical Critical Infrastructure Protection Program	1
RBS	*	Rural Business Enterprise and Television Demonstration Grant Program	3
	*	Value Added Agricultural Product Market Development Grants	2
	*	B&I Loan Equity Requirements	2
		B&I Lenders with History of Losses	2
RD	*	Rural Development FY 2004 Financial Statements	3
		Rural Development FY 2005 Financial Statements	3
		Rural Development Eligibility Controls Over Con Act Loans	2
RHS		Guaranteed Rural Housing Loan Program Followup	2
		Controls Within RHS Return on Investment	2
	*	Evaluation of Single-Family Housing Borrower Income Verification - Florida	2
	*	Single Family Housing in South Carolina	2
		Subsidy Payment Accuracy in Multi-Family Housing Program	2
		Controls Over MFH Rental Assistance Program	2
		Review of RHS Direct Loans to Increase Minority Home Ownership	2
		RRH Loan Prepayment and Restrictive Use Agreements	2
		Single Family Housing Direct and Guaranteed Loan Programs	2
	*	Rural Rental Housing Construction Costs	2

AGENCY		TITLE	PRIMARY GOAL
	*	Rural Rental Housing Project Management	2
		Single Family Housing Loan Servicing Actions	3
RMA		Evaluation of Pool Distribution of Policies By Insurance Companies	3
		Crop Insurance Policy Holders	2
		Evaluation of RMA Data Mining Efforts	3
	*	Review of RMA Compliance Office	3
	*	RMA - Cotton Premium Rates	3
		Controls Over Optional Unit Provisions	3
		Controls Over Catastrophic Crop Underwriting	2
		Monitoring the Audit of the FY 2004 FCIC Financial Statements	3
		Monitoring the Audit of the FY 2005 FCIC Financial Statements	3
		Management of RMA's Established Yields	3
		RMA Management Controls Over Sales Closing Dates for Agricultural Commodities	3
		RMA Management Controls Over Producer Filing of Late Acreage Reports	2
		Flood Plains Program Eligibility	2
	*	2003 Data Acceptance System	3
	*	Zero Acreage Reporting Abuse	2
	*	Financial Review of Reinsured Organizations - Phase 1	3
	*	Financial Review of Reinsured Organizations - Phase 2	3
	*	RMA's Research and Development Activities Under ARPA	3
		Review of Reinsurance Company Escrow Funding Operations	3
	*	Monitoring of RMA Renegotiation of the Standard Reinsurance Agreement	3
	*	Data Acceptance System Processing Controls	3
	*	Prevented Planting Claims	2
		Adjusted Gross Revenue Program - Washington	2
		Group Risk Plan Policies	3
		New Crop Programs Submitted by Private Companies	3
	*	Review of Pilot Programs	3
RTB	*	Monitoring the FY 2004 RTB Financial Statements	3
		Monitoring the FY 2005 RTB Financial Statements	3
RUS		Water Grants for the City of Frostburg	2
		RUS Broadband Grant Program	2
		RUS Broadband Loans Program	2
		Broadband Grant and Loan Programs	2
SEC		USDA Implementation of HSPD No. 9	1

NOTES:

Goal 1 - Support USDA in the enhancement of safety and security measures to protect USDA and agricultural resources and in related public health concerns.

Goal 2 - Reduce program vulnerabilities and enhance integrity in the delivery of benefits to individuals.

Goal 3 - Increase the efficiency and effectiveness with which USDA manages and employs public assets and resources including physical and information resources.

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