United States Department of Agriculture

Annual Plan

Fiscal Year 2017

OFFICE OF INSPECTOR GENERAL

HIGHLIGHTS OF OFFICE OF INSPECTOR GENERAL (OIG) PLAN FOR FISCAL YEAR 2017

GOAL 1: Strengthen the U.S. Department of Agriculture's (USDA) ability to implement and improve safety and security measures to protect the public health, as well as agricultural and Departmental resources.

- Conduct audits to ensure that USDA's food safety and inspection programs effectively meet program objectives.
- Evaluate the adequacy and security of information technology (IT) systems and applications.
- Investigate threats involving the safety of meat, poultry, and egg products to protect the public from food tampering and tainted food.
- Investigate alleged assaults and related crimes against USDA officials and employees relating to the performance of their official duties.

GOAL 2: Detect and reduce USDA program vulnerabilities and deficiencies to strengthen the integrity of the Department's programs.

- Conduct audits of nutrition, farm, and rural community programs to determine if entitlements and benefits are effectively directed based on eligibility.
- Monitor and investigate allegations of criminal activity pertaining to USDA programs, including nutrition assistance programs and farm programs.

GOAL 3: Provide USDA with oversight to help it achieve results-oriented performance.

- Perform mandated fiscal year (FY) 2016/2017 financial statement audits of five USDA agencies and the Department as a whole.
- Review USDA's mandated reports as required by both Executive Order 13520 and the Improper Payments Elimination and Recovery Act of 2010.
- Investigate allegations of significant criminal activity by USDA employees.

GOAL 4: Recruit, develop, and maintain a highly qualified and diverse workforce while fostering a work environment that promotes productivity, innovation, excellence, and employee satisfaction.

- Track employee satisfaction rates reported in applicable staff surveys.
- Analyze OIG's performance against goals set in the annual plan.
- Track OIG management, legal, and quality assurance offices' performance against timeliness standards set for their functions.

MESSAGE FROM THE INSPECTOR GENERAL

I am pleased to present the USDA OIG *Annual Plan for Fiscal Year (FY) 2017*. This document describes how OIG will achieve its mission of promoting economy, efficiency, effectiveness, and integrity in the delivery of USDA programs. In establishing our goals and objectives, we have aligned our Annual Plan with the OIG *Strategic Plan for FYs 2017-2022*. Accordingly, this Annual Plan represents OIG's continued focus on critical USDA programs and activities of national importance.

Our plan includes a wide range of reviews of USDA programs and activities. For example, we will examine the Food Safety and Inspection Service's (FSIS) new poultry inspection system, particularly the policy and procedures used to implement and guide the program, to determine if it is operating effectively. We will complete our review to determine whether those individuals conducting scientific research in USDA perceive they have, within reason, an unhindered ability to perform and communicate all aspects of their research assignments or projects. We plan to review the Food and Nutrition Service's (FNS) Summer Food Service Program to determine whether adequate controls are in place to reasonably ensure the program is complying with regulations and other requirements. We will also determine whether all, or selected, joint actions to improve the Forest Service's (FS) work environment were effectively implemented. Finally, we will determine if USDA has controls in place over data encryption processes to help ensure the protection of data in motion and at rest.

In April 2016, we created an Office of Data Sciences (ODS) whose function is to apply data analytics to support audits, investigations, and other activities. In the coming year, ODS will continue to use predictive data analytics to identify anomalies and potential fraud patterns in the Supplemental Nutrition Assistance Program. ODS plans to expand these analyses to USDA's crop insurance program.

As part of our commitment to the OIG workforce, we will continue to focus on our internal *Diversity and Inclusion Strategic Plan*, which has been an effective tool in furthering OIG's cultural transformation efforts. To ensure continuous improvement in these areas, we will be acting on results from employee surveys, including the Federal Employee Viewpoint Survey, with specific recommendations for further improvement developed by a number of cross-functional teams. These proactive efforts and related measures should help equip our employees with the tools and training necessary to continuously enhance OIG's ability to fulfill its mission.

This *Annual Plan for FY 2017* re-emphasizes OIG's continued commitment to accomplishing our strategic goals, which are designed to respond to priority requirements, and support ongoing audit and investigative work. OIG looks forward to working with the Secretary and Congress as we strive to provide effective oversight of USDA programs in FY 2017.

Phyllis K. Fong
Inspector General

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INTRODUCTION

OIG's *Strategic Plan for Fiscal Years 2017-2022* establishes our mission, vision, and goals for 5 years. OIG is committed to providing a positive return on the U.S. taxpayers' investment by planning our work to address the issues of greatest importance and achieve the most significant results.

OIG continues its work to ensure the overall integrity of payments in USDA programs and the effectiveness of those programs. This Annual Plan presents the FY 2017 work that OIG intends to undertake in support of our updated Strategic Plan.

RESOURCES AND ORGANIZATION

We assessed the work for this Annual Plan relative to the resources that we believe will be available to accomplish it. Because the FY 2017 funding level is not yet certain, the Annual Plan may need to be adjusted during the year to reflect any changes in resources. Appendix B describes our current organizational structure and functional responsibilities.

FY 2017 WORK PLAN

The following is a summary of the work we plan in support of our FY 2017 strategic goals.

Goal 1: Strengthen USDA's ability to implement and improve safety and security measures to protect the public health, as well as agricultural and Departmental resources.

We expect to use approximately 23 percent of our audit and 5 percent of our investigative resources in achieving this goal.[1] Our audit work focuses on assessing management control systems designed to ensure that the Department is effectively protecting consumers' and the nation's agricultural resources. Audit work also focuses on the security and management of the Department's IT resources. For FY 2017, our priorities include the following:

- Determine if USDA has controls in place over data encryption processes to ensure the protection of data in motion and at rest.

- Evaluate the corrective actions taken by the Animal and Plant Health Inspection Service (APHIS) Plant Protection and Quarantine Smuggling, Interdiction and Trade Compliance Unit to implement 13 prior audit recommendations.

- Examine the Food Safety and Inspection Service's (FSIS) new poultry inspection system policy and procedures used to implement and guide the program, examine criticisms of the program, and review the national office-level oversight of the program to determine if the program is operating effectively.

- Conduct the FY 2017 audit as required by the Federal Information Security Management Act.

- Complete our review to determine if the Forest Service (FS) has adequate controls over the inventory of explosives and munitions. Specifically, we will determine whether FS maintains an accurate database of all explosives and magazines both owned by FS and housed within the National Forest System, and whether the controls are sufficient to ensure the security of these devices.

- Complete our evaluation of whether FSIS has sufficient controls in place to ensure information about allergens is properly disclosed on product labels.

- Complete our review to determine whether those individuals conducting scientific research in USDA perceive they have, within reason, an unhindered ability to perform and communicate all aspects of their research assignments or projects. We will also assess whether the USDA Scientific Integrity Policy has sufficient controls to ensure that scientific research results are published and communicated based on the actual research performed and the supported conclusions without undue interference.

- Continue to oversee an independent contractor's assessment of USDA's Continuous Diagnostics and Monitoring program. This program, once implemented, should help transform the way the Department manages its networks by utilizing strategically procured tools and services.

[1] While all OIG teams contribute to each goal, we can currently quantify and project only the audit and investigation resources employed.

- Investigate threats involving the safety of meat, poultry, and egg products to ensure timely response and appropriate corrective actions are taken to protect the public from food tampering or tainted food.

- Investigate allegations of animal, animal product, plant, and plant product smuggling that can introduce devastating diseases and pests into American agriculture.

- Investigate alleged assaults and related crimes against USDA officials and employees relating to the performance of their official duties.

Goal 2: Detect and reduce program vulnerabilities and deficiencies to strengthen the integrity of the Department's programs.

We expect to use approximately 21 percent of our audit and 90 percent of our investigative resources to accomplish this goal. Our audit focus includes assessing internal control systems and identifying risk indicators that should increase both OIG's and USDA's ability to detect and prevent program abuse and criminal activity. Our FY 2017 priorities include the following:

- Evaluate the adequacy of (1) the Texas Department of Agriculture's oversight of the FNS Summer Food Service Program in Texas, and (2) provider compliance with program regulations and policies.

- Determine whether adequate controls were established to ensure that the Risk Management Agency's (RMA) beginning farmer discounts are applied to eligible participants.

- Evaluate the Farm Service Agency's (FSA) implementation of Agricultural Risk Coverage (ARC) and Price Loss Coverage to determine whether the agency adhered to the 2014 Farm Bill. We also plan to determine whether base acres and payments were calculated correctly for a sample of producers.

- Oversee an independent contractor's assessment of FNS' implementation of 7 CFR Part 272—Requirements for Participating State Agencies, to evaluate whether states are properly administering the Supplemental Nutrition Assistance Program (SNAP). We have selected the States of Georgia, Nebraska, Pennsylvania, South Carolina, and Washington for review. We will also publish a report consolidating the results.

- Complete our review to assess RMA's Approved Insurance Providers' (AIP) compliance with underwriting procedures for both program and non-program crops by determining (1) whether producers maintained detailed farming records, (2) if the AIPs conducted the required inspections, (3) if AIP inspections were adequate, and (4) if AIPs tested producer supporting documentation. We will also assess RMA's internal controls ensuring that AIPs have timely and properly completed all required inspections and thoroughly documented these reviews.

- Complete our review to determine if the Rural Business-Cooperative Service's (RBS) corrective actions for the Intermediary Relending Program have been effective at eliminating or reducing previously identified issues, including (1) loans made for ineligible purposes, (2) loans exceeding loan limits, (3) loans made in non-rural areas, and (4) intermediaries not promptly relending funds.

- Complete our review of FNS' Summer Food Service Program to determine whether adequate controls are in place to reasonably ensure the program is complying with regulations and other requirements. Additionally, we will (1) evaluate the adequacy of selected State agencies' (California, Florida, New York and Texas) controls over the Summer Food Service Program; and (2) determine if selected sponsors and distribution sites are in compliance with program requirements.

- Continue to oversee an independent contractor's assessment of FNS' implementation of 7 CFR Part 273—Certification of Eligible Households in Kentucky and Michigan. We will publish a report consolidating the assessments of Kentucky, Michigan, Missouri, New Hampshire, and New Mexico.

- Investigate allegations of criminal activity in farm programs, including the crop insurance and farm loan programs.

- Investigate alleged criminal activity in food and nutrition programs, including SNAP and its Electronic Benefits Transfer (EBT) delivery system, the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC), and the National School Lunch Program (NSLP). Activities are expected to include continuing an initiative with FNS to pursue prosecution of both retailers and SNAP recipients who misuse benefits, as well as working with States transitioning to the electronic disbursal of WIC benefits.

- Investigate allegations of criminal activity in USDA's disaster relief and assistance programs (e.g., crop insurance, indemnity payments, grants, and loans).

Goal 3: Provide USDA with oversight to help it achieve results-oriented performance.

We expect to use approximately 56 percent of our audit and 5 percent of our investigative resources to accomplish this goal. Our audit focus is on improved financial management and accountability, real property management and procurement, and outreach activities. Our FY 2017 mandated and priority work includes the following:

- Conduct audits of the FY 2016-2017 USDA consolidated financial statements and the financial statements of five stand-alone agencies and entities: the Commodity Credit Corporation (CCC), the Federal Crop Insurance Corporation, FNS, National Resources Conservation Service (NRCS), and Rural Development.

- Determine if selected FSA Indefinite Delivery, Indefinite Quantity contracts were properly awarded according to Federal acquisition regulations.

- Determine whether all, or selected, joint actions to improve FS' work environment were effectively implemented, as outlined in the joint agreement with the Office of General Counsel and the Office of the Assistant Secretary for Civil Rights (OASCR).

- Determine the effectiveness of the Grain Inspection, Packers and Stockyards Administration inspection process for exported grains and determine whether the reported quality and quantity of exported grains are accurate.

- Complete our review of the Watershed Condition Framework that FS uses to determine the condition of watersheds, prioritize watersheds for restoration or maintenance, and verify if watersheds were correctly identified and prioritized.

- Complete our review to determine whether the results of the data mining being performed by the Center for Agribusiness Excellence is being adequately utilized by RMA and AIPs to administer and enforce crop insurance program compliance and integrity initiatives.

- Complete our evaluation of (1) the adequacy of USDA agency controls to ensure OIG audit recommendations are effectively implemented (i.e., the final action process), and (2) the sufficiency of agency resources provided to achieve final action.

- Investigate allegations of employee corruption and fraud.

- Investigate allegations of whistleblower reprisal complaints alleged by employees of contractors, subcontractors, and grantees pursuant to requirements of the National Defense Authorization Act, 41 U.S.C. 4712.

Goal 4: Recruit, develop, and maintain a highly qualified and diverse workforce while fostering a work environment that promotes productivity, innovation, excellence, and employee satisfaction.

Our management focus is on enhancing all communication through new and existing technologies, timely reporting information to stakeholders, and delivering quality service to employees. Our FY 2017 management priorities include the following:

- Continue ongoing activities pursuant to the *OIG Diversity and Inclusion Strategic Plan* for FY 2014-2018.
- Enhance communication between Senior Staff and all OIG employees.
- Maintain internal and external response times to IT security incidents.
- Deliver quality OIG internal training courses.

FY 2016 PERFORMANCE SUMMARY AND RESULTS

Our Strategic Plan identifies the results of our work using a life-cycle approach to our outputs that tracks individual actions at critical milestones. In FY 2016, OIG met 15 of the 16 performance measures. The following tables illustrate our FY 2016 results in comparison to our performance targets. FY 2017 performance measures and targets can be found on the inside of the back cover.

Office of Inspector General Strategic and Performance Goals and FY 2016 Results

Strategic Goal	Performance Goals
(1) Safety and Security	Strengthen USDA's ability to implement and improve safety and security measures to protect the public health, as well as agricultural and Departmental resources.
(2) Integrity of Benefits	Reduce program vulnerabilities and strengthen program integrity in the delivery of program assistance.
(3) Management Improvement Initiatives	Provide USDA with oversight to help it achieve results-oriented performance.
(4) Qualified Diverse Workforce	Maintain a highly qualified and diverse workforce with the tools and training necessary to continuously enhance OIG's ability to fulfill its mission.

Performance Measures	FY 16 Target	FY 16 Actual
(1) Percentage of OIG direct resources dedicated to critical-risk or high-impact activities.	94%	Audit 98.8% INV 95.5% 97.5%
(2) Percentage of audit recommendations where management decisions are achieved within 1 year.	92%	100%
(3) Mandatory, Congressional, Secretarial and Agency (MCSA) requested audits initiated where the findings and recommendations are presented to the auditee within established or agreed-to timeframes (includes verbal commitments).	90%	100%
(4) Percentage of closed investigations that resulted in a referral for action to the Department of Justice, State or local law enforcement officials, or appropriate administrative authority.	75%	91.5%
(5) Percentage of closed investigations that resulted in an indictment, conviction, civil suit or settlement, judgment, administrative action, or monetary recovery.	70%	78.6%
(6) On a biannual basis, positive employee satisfaction rate reported in staff surveys.	70%	N/A
(7) Internal and external IT security incidence response and resolution accomplished within 30 days of incident.	95%	100%
(8) Positive evaluation scores on OIG internal training course evaluations.	85%	92.9%
(9) Visible and interactive communication between Senior Staff and all OIG employees occurs bi-monthly.	80%	100%
(10) EEO Counselor's internal and external reports will be completed within 15 calendar days after the counseling period ends.	85%	100%

Performance Measures	FY 16 Target	FY 16 Actual
(11) Inspection reports issued in final with management response within 60 days.	85%	100%
(12) Inspection report recommendations accepted annually.	85%	99.1%
(13) Requests from Congress acknowledged either orally or in writing within 5 working days of receipt.	95%	100%
(14) Counsel to the Inspector General issues IG subpoenas within 5 working days upon receipt of complete information for review.	95%	96.9%
(15) Meet statutory deadlines on Freedom of Information Act (FOIA) appeals.	95%	100%
(16) Issue legal opinions within 30 calendar days of receipt of request, or other agreed to date.	85%	100%

CONCLUSION

In developing this annual plan, we made every effort to realistically assess the intended work's strategic alignment and importance, anticipated outcomes, and resource requirements. We believe it represents a balanced and achievable set of performance objectives. Adjustments may become necessary due to shifting priorities, available resources, or other unforeseen circumstances. Throughout the fiscal year we will measure our progress towards achieving the performance objectives and will report our results through our semiannual reports to Congress.

APPENDIX A: RELATED MATERIALS AND INFORMATION

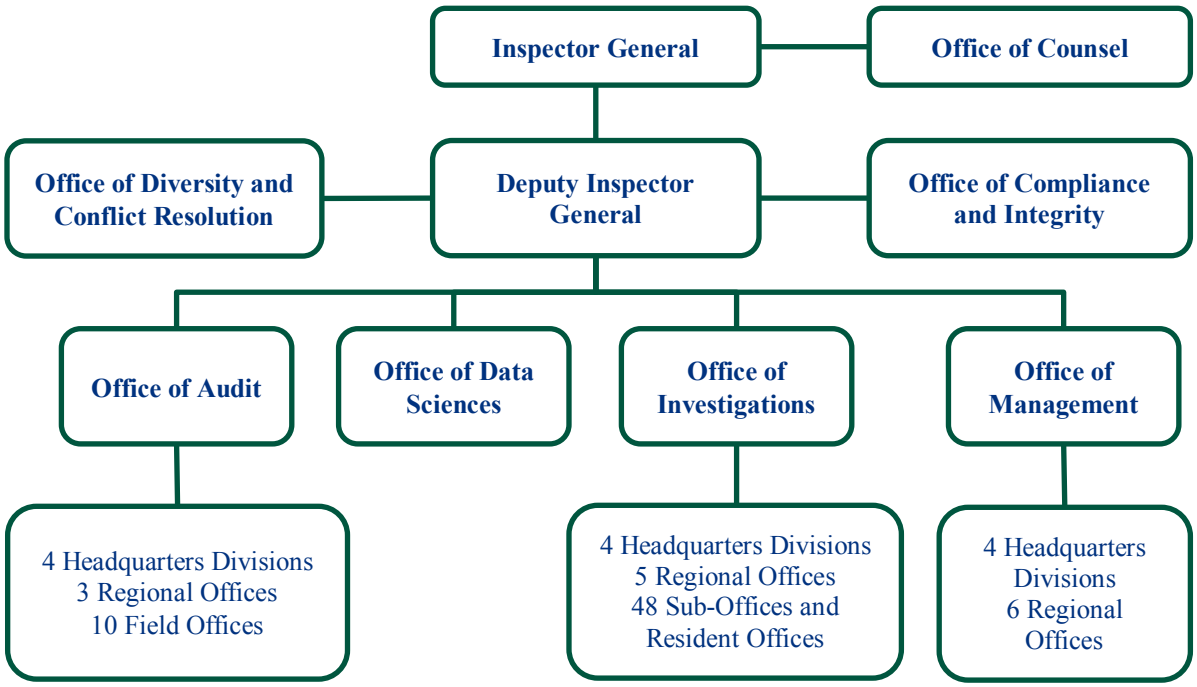
OIG Strategic Plan for FYs 2017-2022:
https://www.usda.gov/oig/webdocs/USDA_OIG_2017_Five_Year_Plan_508c.pdf

USDA Strategic Plan for FYs 2014-2018:
http://www.ocfo.usda.gov/usdasp/sp2014/usda-strategic-plan-fy-2014-2018.pdf

USDA Management Challenges (August 2016):
https://www.usda.gov/oig/webdocs/MgmtChallenges2016.pdf

OIG Diversity and Inclusion Strategic Plan for FYs 2014-2018:
http://www.oig.usda.gov/intranet/dcr/DIStratPlanFY14-FY18.pdf

APPENDIX B: OIG ORGANIZATIONAL CHART AND AREAS OF RESPONSIBILITY–SEPTEMBER 2016



AREAS OF RESPONSIBILITY:

Audit

The Office of Audit examines the economy and efficiency of USDA programs and operations, including program results, compliance with applicable laws and regulations, and the accuracy of financial reports. While most audit work is done by in-house staff, the Office of Audit also contracts with certified public accountants for some work and oversees the quality of work completed by auditors under contract to other USDA agencies. OIG audits are completed in accordance with Government Auditing Standards, published by the U.S. Government Accountability Office.

Investigations

The Office of Investigations utilizes specific law enforcement authorities, tools, and techniques, including asset forfeiture, to conduct investigations and prevent fraud, waste, and abuse in the programs and operations of USDA. Investigative work is intended to result in appropriate actions to resolve allegations and to prevent and deter future instances of illegal or fraudulent acts or misconduct.

Data Sciences

The Office of Data Sciences (ODS) applies data analytics to support audits, investigations, and other activities. Tools that ODS may use include predictive data analysis, statistical sampling, modeling, computer matching, data mining, and data warehousing of USDA programs and operations. Using data analytics, ODS discovers potential fraud patterns, identifies anomalies in programs for further review, and develops statistical models.

Compliance and Integrity

The Office of Compliance and Integrity performs independent quality assurance and internal control reviews of OIG operations. These reviews provide senior management with reasonable assurance that OIG operations and activities are being carried out in accordance with policy. The Office of Compliance and Integrity also investigates allegations of criminal and/or serious administrative misconduct by OIG employees.

Counsel

The Office of Counsel provides legal advice and representation on issues arising during the course of audit and investigative activities or on internal administrative and management issues. The Office of Counsel also manages OIG's congressional and media relations, ethics, Freedom of Information Act, and Privacy Act programs; and reviews proposed legislation, regulations, and procedures.

Diversity and Conflict Resolution

The Office of Diversity and Conflict Resolution advises OIG leadership on applying the principles of civil rights, equal employment opportunity, dispute resolution, diversity, and inclusion, on matters affecting the OIG workforce, program activities, and development of policy. This office also guides all personnel through the use of the Federal sector employment discrimination complaints and dispute resolution processes, as appropriate.

Management

The Office of Management ensures that OIG staff, budgetary funds, technology and equipment, and policies are in place so that OIG can function efficiently and effectively. Responsibilities include asset management, budget formulation and execution, human resources, cross-OIG workplace training, information technology, and policy preparation for OIG. The Office of Management also facilitates OIG's planning activities and prepares cross-cutting documents on OIG accomplishments.

APPENDIX C: DISTRIBUTION OF AUDIT RESOURCES BY AGENCY

FY 2017 PLANNED

Mission Area	Agency	%
NATURAL RESOURCES AND ENVIRONMENT—21.1%	Forest Service (FS)	14.2
	Natural Resources Conservation Service (NRCS)	6.9
FARM AND FOREIGN AGRICULTURAL SERVICES—13.6%	Farm Service Agency (FSA)	7.1
	Foreign Agricultural Service (FAS)	0.1
	Risk Management Agency (RMA)	6.2
	Commodity Credit Corporation (CCC)	0.2
RURAL DEVELOPMENT—9.6%	Rural Development (RD)	3.4
	Rural Utilities Service (RUS)	0.3
	Rural Housing Service (RHS)	2.6
	Rural Business-Cooperative Service (RBS)	3.3
FOOD, NUTRITION, AND CONSUMER SERVICES—12.5%	Food and Nutrition Service (FNS)	12.5
FOOD SAFETY—8.5%	Food Safety and Inspection Service (FSIS)	8.5
MARKETING AND REGULATORY PROGRAMS—6.1%	Agricultural Marketing Service (AMS)	0.4
	Animal and Plant Health Inspection Service (APHIS)	4.6
	Grain Inspection, Packers and Stockyards Administration (GIPSA)	1.1
RESEARCH, EDUCATION, AND ECONOMICS—2.7%	Agricultural Research Service (ARS)	
	National Institute for Food and Agriculture (NIFA)	2.7
	National Agricultural Statistics Service (NASS)	
	Economic Research Service (ERS)	
EXECUTIVE SECRETARIAT AND OTHER ENTITIES—2.5%	Office of the Secretary (OSEC), Departmental Management (DM), Office of the Chief Financial Officer (OCFO), Office of the Chief Information Officer (OCIO), Office of the Assistant Secretary for Civil Rights (OASCR)	2.5
MULTIPLE AGENCIES—23.4%		23.4

APPENDIX D: DISTRIBUTION OF INVESTIGATIVE RESOURCES BY AGENCY

FY 2017 ANTICIPATED

Mission Area	Agency	%
NATURAL RESOURCES AND ENVIRONMENT—3.8%	Forest Service (FS)	3.0
	Natural Resources Conservation Service (NRCS)	0.8
FARM AND FOREIGN AGRICULTURAL SERVICES—15.8%	Farm Service Agency (FSA)	10.5
	Foreign Agricultural Service (FAS)	0.3
	Risk Management Agency (RMA)	5.0
RURAL DEVELOPMENT—5.4%	Rural Utilities Service (RUS)	1.3
	Rural Housing Service (RHS)	2.5
	Rural Business-Cooperative Service (RBS)	1.6
FOOD, NUTRITION, AND CONSUMER SERVICES—62.5%	Food and Nutrition Service (FNS)	62.5
FOOD SAFETY—3.5%	Food Safety and Inspection Service (FSIS)	3.5
MARKETING AND REGULATORY PROGRAMS—7.4%	Agricultural Marketing Service (AMS)	1.3
	Animal and Plant Health Inspection Service (APHIS)	5.9
	Grain Inspection, Packers and Stockyards Administration (GIPSA)	0.2
RESEARCH, EDUCATION, AND ECONOMICS—0.8%	Agricultural Research Service (ARS)	0.5
	National Institute of Food and Agriculture (NIFA)	
	Economic Research Service (ERS), and National	0.3
	Agricultural Statistics Service (NASS)	
EXECUTIVE SECRETARIAT AND OTHER ENTITIES—0.8%	Departmental Management (DM), Office of the Chief Financial Officer (OCFO), Office of the Chief Information Officer (OCIO), Office of the Assistant Secretary for Civil Rights (OASCR), OIG, and other entities	0.8

APPENDIX E: FISCAL YEAR 2017 AUDITS PLANNED AND IN PROGRESS

Agency		Title	Goal
AMS	*	National Organic Program—International Trade Arrangements	Safety and Security
APHIS	*	APHIS: Humane Handling of Captive Marine Mammals	Improvement Initiatives
		Follow-up on Smuggling, Interdiction and Trade Compliance Unit	Safety and Security
		Implementation of Retail Pet Store Rule	Improvement Initiatives
		Texas Boll Weevil Eradication Foundation Grant	Integrity of Benefits
CCC	*	CCC's Balance Sheet for Fiscal Year 2016	Improvement Initiatives
		CCC's Financial Statements for Fiscal Year 2017	Improvement Initiatives
FAS		FAS Grant Funds to Planet Aid	Integrity of Benefits
FNCS	*	Food, Nutrition and Consumer Services FY 15 Firm-fixed Price Contract Award Price Reasonableness Determinations	Improvement Initiatives
FNS		South Carolina's Compliance with SNAP Requirements for Participating State Agencies (7 CFR, Part 272) (contracted)	Integrity of Benefits
		Washington's Compliance with SNAP Requirements for Participating State Agencies (7 CFR, Part 272) (contracted)	Integrity of Benefits
		State of California Controls Over Summer Food Service Program	Integrity of Benefits
		State of Florida Controls Over Summer Food Service Program	Integrity of Benefits
		State of New York Controls Over Summer Food Service Program	Integrity of Benefits
		State of Texas Controls Over Summer Food Service Program	Integrity of Benefits
		Summer Food Service Program in Texas—Sponsor Costs	Integrity of Benefits
FS		Drug Enforcement on National Forest Land	Safety and Security
	*	FS Watershed Management	Improvement Initiatives
	*	FS: Deferred Maintenance	Safety and Security
	*	FS' Next Generation and Legacy Air Tanker Contract Awards	Improvement Initiatives
		FS Initiatives to Address Workplace Concerns	Improvement Initiatives
	*	FS Plan for Addressing Climate Change	Improvement Initiatives
		FS Post-Award Controls Over Service Contracts	Improvement Initiatives
	*	FS Pre-Award Controls Over Service Contracts	Improvement Initiatives
	*	FS Secure Rural Schools Program	Integrity of Benefits
		FS Monitoring of the Watershed Condition Framework Implementation	Integrity of Benefits

Agency		Title	Goal
FS		Implementation of the Integrated Resource Restoration Program	Improvement Initiatives
		Requested FS FY 2017 Incurred Cost Audit	Improvement Initiatives
	*	Review of FS Controls Over Explosives and Magazines	Safety and Security
FSA		Agricultural Risk Coverage and Price Loss Coverage Programs—Survey	Integrity of Benefits
		Commodity Certificate Exchanges	Integrity of Benefits
		FSA Commodity Purchases for International Food Assistance Programs	Improvement Initiatives
		FSA Multi-Award Indefinite Delivery, Indefinite Quantity Award Concerns	Improvement Initiatives
		Margin Protection Program for Dairy Producers (Eligibility)	Integrity of Benefits
FSIS		Compliance with Written Recall Procedures	Safety and Security
		Controls Over Imported Meat and Poultry Products	Safety and Security
		Cooperative Interstate Shipment Program	Safety and Security
	*	Evaluation of FSIS Equivalency Assessments of Exporting Countries	Safety and Security
	*	FSIS Controls Over Declaring Allergens on Product Labels	Safety and Security
	*	FSIS Follow-up on 2007 and 2008 Audit Initiatives	Safety and Security
	*	FSIS Process for Handling Vehicle Misuse Complaints	Improvement Initiatives
		New Poultry Inspection System—National Office Oversight of Program	Safety and Security
		New Poultry Inspection System—Plant Level Implementation of Program	Safety and Security
GIPSA		Controls Over Inspection of Exported Grain	Improvement Initiatives
MULTI		Continuous Diagnostics and Mitigation Program Assessment	Safety and Security
	*	USDA's Closing Package Financial Statements for Fiscal Years 2016 and 2015	Improvement Initiatives
		USDA's Closing Package Financial Statements for Fiscal Years 2017 and 2016	Improvement Initiatives
	*	USDA's Consolidated Financial Statements for Fiscal Years 2016 and 2015	Improvement Initiatives
		USDA's Consolidated Financial Statements for Fiscal Years 2017 and 2016	Improvement Initiatives
		Fiscal Year 2016 Executive Order 13520, Reducing Improper Payments High-Dollar Overpayment Review	Improvement Initiatives
		USDA's Fiscal Year 2016 Compliance with Improper Payment Requirements	Improvement Initiatives
		Coordination between FSA and NRCS to Track and Monitor FSA 569 Complaints	Improvement Initiatives

Agency		Title	Goal
MULTI		FSA's Determination of Actual County Yields Under Agriculture Risk Coverage	Improvement Initiatives
	*	FY 2016 Federal Information Security Modernization Act Audit	Safety and Security
		FY 2017 Federal Information Security Modernization Act Audit	Safety and Security
	*	General and Application Controls Work for USDA's Financial Statement Audits for Fiscal Years 2015 and 2016	Improvement Initiatives
		General and Application Controls Work for USDA's Financial Statement Audits for Fiscal Years 2016 and 2017	Improvement Initiatives
		HTTPS Compliance for USDA Websites	Safety and Security
	*	Implementation of Suspension and Debarment Tools in USDA	Improvement Initiatives
		Pollinator Health Initiative	Improvement Initiatives
	*	Reviewing the Integrity of USDA's Scientific Research Program	Safety and Security
		Security Review of USDA's HSPD-12 Two-Factor Solution	Safety and Security
		USDA Agency Activities for Agroterrorism Prevention, Detection, and Response	Safety and Security
		USDA Data Encryption	Safety and Security
	*	USDA WebTA Expense Reimbursement	Improvement Initiatives
		USDA's Controls over Forwarding of Government E-mail to Non-Government E-mail Accounts	Safety and Security
		USDA's Fiscal Year 2016 Compliance with Improper Payment Requirements	Improvement Initiatives
		USDA's Process for Handling Vehicle Misuse Complaints	Improvement Initiatives
NIFA	*	NIFA Formula Grant Programs Controls Over Fund Allocations to States	Improvement Initiatives
		NIFA Formula Grant Programs Oversight of Funds Used by Recipient Institutions	Integrity of Benefits
NRCS		Agricultural Conservation Easement Program	Integrity of Benefits
		Controls Over Conservation Innovation Grants	Integrity of Benefits
		Environmental Quality Incentives Payment Schedules	Integrity of Benefits
		Hurricane Sandy-Funded NRCS Emergency Watershed Protection Contracts	Integrity of Benefits
	*	NRCS Financial Statements for Fiscal Year 2016	Improvement Initiatives
		NRCS Financial Statements for Fiscal Year 2017	Improvement Initiatives
		NRCS Actions on its Internal Risk Assessment Results Report	Improvement Initiatives
	*	NRCS Regional Conservation Partnership Program Controls	Improvement Initiatives
	*	NRCS: Wetland Conservation Provisions in the Prairie Pothole Region	Integrity of Benefits

Agency		Title	Goal
OCFO		Agreed Upon Procedures: Employee Benefits, Withholdings, Contributions, and Supplemental Semiannual Headcount Report	Improvement Initiatives
	*	Departmental Oversight of Final Action on OIG Audit Recommendations	Improvement Initiatives
		Statement of Standards for Attestation Engagement No.16 Report on Controls at National Finance Center, October 1, 2016 to July 2017	Improvement Initiatives
	*	USDA Implementation of the Digital Accountability and Transparency Act of 2014 (Data Act)—Readiness Review	Improvement Initiatives
OHSEC	*	Agro-terrorism Prevention, Detection, and Response	Safety and Security
RBS	*	Intermediary Relending Program	Integrity of Benefits
		RD Advanced Biofuel Payment Program	Improvement Initiatives
RD	*	RD Financial Statements for Fiscal Years 2016 and 2015	Improvement Initiatives
		RD Financial Statements for Fiscal Years 2017 and 2016	Improvement Initiatives
RHS		Physical Condition of RHS Properties	Safety and Security
	*	RHS Controls over Originating and Closing Single Family Housing Direct Loans	Integrity of Benefits
RMA		Beginning Farmer Discounts	Integrity of Benefits
		Crop Insurance Claims and Actual Production History Yields—Survey	Integrity of Benefits
	*	Federal Crop Insurance Corporation's Financial Statements for Fiscal Years 2016 and 2015	Improvement Initiatives
		Federal Crop Insurance Corporation's Financial Statements for Fiscal Years 2017 and 2016	Improvement Initiatives
		Indemnity Payments to Pistachio Producers	Integrity of Benefits
	*	RMA Underwriting	Integrity of Benefits
	*	RMA's Utilization of Contracted Data Mining Results	Improvement Initiatives
RUS		Distance Learning and Tele-medicine Loan and Grant Program Awards	Integrity of Benefits

Notes on Appendix E:

Asterisk (*): Denotes work-in-process, which is carried over from an assignment initiated in the prior fiscal year.

Goal 1: **Safety and Security**—Strengthen USDA's ability to implement and improve safety and security measures to protect the public health, as well as agricultural and Departmental resources.

Goal 2: **Integrity of Benefits**—Detect and reduce program vulnerabilities and strengthen the integrity of the Department's programs.

Goal 3: **Improvement Initiatives**—Provide USDA with oversight to help it achieve results-oriented performance.

APPENDIX F: OVERVIEW OF OIG PLANS FOR FISCAL YEAR 2017

During FY 2016, we issued an updated *OIG Strategic Plan for FYs 2017-2022*. The following table illustrates OIG's revised strategic goals, the direct resources to be spent on each goal, and the new FY 2017 performance targets.

Percentage of Direct Resources To Be Spent on Each FY 2017 Goal	Audit	Investigations
(1) Strengthen USDA's ability to implement and improve safety and security measures to protect the public health, as well as agricultural and Departmental resources.	23%	5%
(2) Detect and reduce program vulnerabilities and deficiencies to strengthen the integrity of the Department's programs.	21%	90%
(3) Provide USDA with oversight to help it achieve its results-oriented performance.	56%	5%
(4) Recruit, develop, and maintain a highly qualified and diverse workforce while fostering a work environment that promotes productivity, innovation, excellence, and employee satisfaction.	N/A	N/A

NOTE: Work on Goal 4 includes: (1) the OIG mission support work of the Offices of Counsel, Data Sciences, Management, Diversity and Conflict Resolution, and Compliance and Integrity; and (2) the training of staff in all OIG organizational units.

APPENDIX G: ACRONYMS AND ABBREVIATIONS

Abbreviation	Full Name
AIP	Approved Insurance Provider
AMS	Agricultural Marketing Service
ARC	Agricultural Risk Coverage
ARS	Agricultural Research Service
CCC	Commodity Credit Corporation
DM	Departmental Management
EEO	equal employment opportunity
ERS	Economic Research Service
FAS	Foreign Agricultural Service
FNS	Food and Nutrition Service
FS	Forest Service
FSA	Farm Service Agency
FSIS	Food Safety and Inspection Service
FY	fiscal year
GIPSA	Grain Inspection, Packers and Stockyards Administration
HSPD-12	Homeland Security Presidential Directive 12
IG	Inspector General
IT	information technology
NASS	National Agricultural Statistics Service
NIFA	National Institute for Food and Agriculture
NRCS	Natural Resources Conservation Service
OASCR	Office of the Assistant Secretary for Civil Rights
OCFO	Office of the Chief Financial Officer
OCIO	Office of the Chief Information Officer
ODS	Office of Data Sciences
OIG	Office of Inspector General
OSEC	Office of the Secretary
RBS	Rural Business-Cooperative Service
RD	Rural Development
RHS	Rural Housing Service
RMA	Risk Management Agency
RUS	Rural Utilities Service
SNAP	Supplemental Nutrition Assistance Program
USDA	U.S. Department of Agriculture

OVERVIEW OF OIG PLANS FOR FY 2017

Performance Measures	FY 2017 Target
Organizational Results	
(1) Percentage of OIG direct resources dedicated to critical-risk or high-impact activities to improve USDA's safety and security measures, strengthen program integrity, or achieve results-oriented performance.	96%
(2) Percentage of audit recommendations that strengthen internal controls and/or recover program funds where management decisions are achieved within 1 year.	95%
(3) Percentage of stakeholder-requested and mandated audit products (e.g., Congress or Administration) issued by the agreed upon deadline (including verbal commitments).	95%
(4) Percentage of closed investigations that resulted in a referral for action to the Department of Justice, State or local law enforcement officials, or a relevant administrative authority.	85%
(5) Percentage of closed investigations that resulted in an indictment, conviction, civil suit or settlement, judgment, administrative action, or monetary result.	80%
(6) Meet statutory deadlines (20 working days) on responses to Freedom of Information Act appeals.	95%
(7) Internal and external IT security incidence response and proper resolution accomplished within 30 days of incident.	95%
Internal Management	
(1) On an annual basis, positive employee satisfaction rate reported in staff surveys.	70%
(2) Positive evaluation scores on OIG internal training course evaluations.	85%
(3) Visible and interactive communication between Senior Staff and all OIG employees occurs bi-monthly.	85%
(4) EEO Counselor's internal and external reports will be completed within 15 calendar days after the counseling period ends.	85%
(5) Internal Quality Assurance Review (QAR) reports issued in final with management response within 60 days.	85%
(6) Internal QAR report recommendations accepted annually.	90%
(7) IG subpoenas issued within 5 working days (of receipt of complete information), and judicial challenges result in enforcement.	95%

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