

**2022 USDA EXPLANATORY NOTES – OFFICE OF THE SECRETARY**

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***AGENCY-WIDE*****PURPOSE STATEMENT**

The Office of the Secretary is headed by the Secretary of Agriculture and includes the Deputy Secretary, Chief of Staff, Under Secretaries, Assistant Secretaries, the Executive Secretariat, and members of their immediate staffs. The Office of the Secretary serves as the management arm of the Department, administering and overseeing the work of the organization. This involves formulating and providing policy direction for all areas of the Department's responsibilities including research, educational and regulatory activities, nutrition, conservation and farm programs, forestry, and international agriculture. It also involves maintaining relationships with organizations and others in the development of programs and maintaining liaison with the Executive Office of the President and members of Congress on all matters pertaining to Departmental policy.

The Office of the Secretary also oversees special projects that are conducted at the behest of the Congress and the Administration. These projects include short-term studies, investigations, and research on matters affecting agriculture or the agricultural community. Project results are reported to the appropriate Congressional Committees.

The general authority of the Secretary to supervise and control the work of the Department is contained in the Organic Act (7 U.S.C. 2201-2202). The delegation of regulatory functions to the Department employees and authorization of appropriations to carry out these functions are contained in 7 U.S.C. 450c-450g. The authority of the Secretary to streamline and reorganize the Department is contained in the Federal Crop Insurance Reform and Department of Agriculture Reorganization Act of 1994, Public Law 103-354.

The Office of the Secretary consists of the Immediate Office of the Secretary; Office of the Assistant Secretary for Congressional Relations; Office of the Assistant Secretary for Administration; Office of the Assistant Secretary for Civil Rights; Office of the Under Secretary for Research, Education, and Economics; Office of Under Secretary for Marketing & Regulatory Programs; Office of Under Secretary for Food Safety; Office of Under Secretary for Rural Development; Office of Under Secretary for Food, Nutrition, & Consumer Services; Office of Under Secretary for Farm Production and Conservation; Office of Under Secretary for Trade and Foreign Agricultural Affairs; Office of Codex Alimentarius; and Office of Under Secretary for Natural Resources & Environment.

As of September 30, 2020, there were 93 permanent full-time employees, all of whom 60 were permanent full-time employees and 33 were other than permanent full-time employees. Of the employees, 91 were located in the headquarters office and two were located in field offices.

The Office of the Secretary did not have any Office of Inspector General or Government Accountability Office evaluation reports during the past year.

**AVAILABLE FUNDS AND FTEs****Table OSEC-1. Available Funds and FTEs (thousands of dollars, FTEs)**

Item	2019		2020		2021		2022	
	Actual	FTE	Actual	FTE	Enacted	FTE	Budget	FTE
Discretionary Appropriations:								
Office of the Secretary.....	\$21,424	76	\$21,972	76	\$22,329	84	\$45,686	113
Mandatory Appropriations:								
CARES Act Funding.....	-	-	20,500,000	-	10,225,000	-	-	-
Dairy Margin Coverage.....	-	-	-	-	378,953	-	-	-
Socially Disadvantaged Farmers, Ranchers, Forest Land Owners and Operators.....								
Food Supply Chain and Pandemic Response....	-	-	-	-	1,010,000	-	-	-
Pandemic Program Administration.....	-	-	-	-	3,900,000	-	-	-
Supplemental Appropriations.....	3,005,442	-	17,355,535	-	47,500	-	-	-
Transfers In.....	-	-	250	-	-	-	-	-
Transfers Out.....	-2,660	-	-1,770	-	-	-	-	-
Total Adjusted Appropriation.....	3,024,206	76	37,875,987	76	15,583,782	84	45,686	113
Balance Available, SOY.....	1,986,908	-	4,038,229	-	12,701,119	-	-	-
Total Available.....	5,011,114	76	41,914,216	76	28,284,901	84	45,686	113
Lapsing Balances.....	-2,123	-	-95,153	-	-	-	-	-
Balance Available, EOY.....	-4,038,229	-	-22,019,063	-	-	-	-	-
Total Obligations.....	970,762	76	19,800,000	76	28,284,901	84	45,686	113
Total Obligations, OSEC.....	970,762	76	19,800,000	76	28,284,901	84	45,686	113
Other USDA:								
Office of Customer Experience.....	2,406	1	5,322	2	8,679	2	8,226	6
Advisory Committee Liaison Services.....	292	1	272	2	406	2	384	2
Intertribal Technical Assistance Network.....	-	-	-	-	1,833	2	-	-
Office of the Chief Scientist.....	2,274	11	3,926	13	4,934	13	4,950	13
Other Reimbursable Programs.....	272	-	985	-	922	2	950	2
Working Capital Fund.....	-	-	-	-	3,140	13	3,124	13
Total, Other USDA.....	9,239	28	14,757	17	19,914	34	17,634	36
Total Available, OSEC.....	980,001	104	19,814,757	93	28,304,815	118	63,320	149

**PERMANENT POSITIONS BY GRADE AND FTEs****Table OSEC-2. Permanent Positions by Grade and FTEs**

Item	2019			2020			2021			2022		
	D.C.	Field	Total	D.C.	Field	Total	D.C.	Field	Enacted	D.C.	Field	Total
SES.....	26	-	26	30	-	30	32	-	32	51	-	51
GS-15.....	16	-	16	11	1	12	14	1	15	39	1	40
GS-14.....	15	-	15	8	-	8	12	-	12	11	-	11
GS-13.....	11	-	11	10	-	10	10	-	10	10	-	10
GS-12.....	13	-	13	5	-	5	11	-	11	14	-	14
GS-11.....	8	-	8	8	-	8	6	-	6	5	-	5
GS-9.....	8	-	8	9	-	9	12	-	12	8	-	8
GS-8.....	3	-	3	1	1	2	2	1	3	1	1	2
GS-7.....	3	-	3	7	-	7	11	-	11	3	-	3
GS-5.....	2	-	2	1	-	1	5	-	5	5	-	5
GS-4.....	1	-	1	1	-	1	1	-	1	-	-	-
Total Permanent.....	106	-	106	91	2	93	116	2	118	147	2	149
Unfilled, EOY.....	2	-	2	-	-	-	-	-	-	-	-	-
Total Perm. FT EOY.....	104	-	104	91	2	93	116	2	118	147	2	149
FTE.....	104	0	104	91	2	93	116	2	118	147	2	149

**SHARED FUNDING PROJECTS****Table OSEC-3. Shared Funding Projects (dollars in thousands)**

Item	2019 Actual	2020 Actual	2021 Enacted	2022 Budget
<b>Working Capital Fund:</b>				
Administrative Services:				
Material Management Service.....	\$20	\$30	\$34	\$14
Mail and Reproduction Services.....	398	393	431	222
Integrated Procurement Systems.....	9	12	17	18
Procurement Operations Services.....	12	24	45	56
Human Resources Enterprise Management Systems.....	5	5	4	4
Subtotal.....	444	464	531	314
Communications:				
Creative Media & Broadcast Center.....	9	9	13	5
Finance and Management:				
National Finance Center.....	62	48	46	46
Financial Management Systems.....	140	120	118	118
Financial Management Support Services.....	57	24	24	24
Subtotal.....	259	192	188	188
Information Technology:				
Client Experience Center.....	763	470	196	254
Department Administration Information Technology Office.....	-	415	531	594
Digital Infrastructure Services Center.....	9	671	7	9
Enterprise Network Services.....	17	147	265	273
Subtotal.....	789	1,703	999	1,130
Correspondence Management Services.....	16	13	-	-
Office of the Executive Secretariat.....	-	-	24	24
Total, Working Capital Fund.....	1,517	2,381	1,755	1,661
<b>Department-Wide Shared Cost Programs:</b>				
Advisory Committee Liaison Services.....	2	2	2	2
Agency Partnership Outreach.....	7	7	6	-
Honor Awards.....	8	-	-	-
Human Resources Self-Service Dashboard.....	1	1	-	-
Medical Services.....	5	3	24	24
Office of Customer Experience.....	2	5	9	8
Personnel and Document Security Program.....	123	121	149	-
Physical Security.....	-	5	4	-
Security Detail.....	4	4	4	4
Security Operations Program.....	10	5	6	-
TARGET Center.....	1	1	1	-
TARGET Center NCR Interpreting Services.....	-	-	5	-
USDA Enterprise Data Analytics Services.....	-	8	5	-
Total, Department-Wide Reimbursable Programs.....	163	162	215	38
<b>E-Gov:</b>				
Enterprise Human Resources Integration.....	2	-	-	-
Integrated Acquisition Environment.....	-	1	-	-
Total, E-Gov.....	2	1	-	-
Agency Total.....	1,682	2,544	1,970	1,699

**ACCOUNT 1: SALARIES AND EXPENSES****APPROPRIATIONS LANGUAGE**

**The appropriations language follows (new language underscored; deleted matter enclosed in brackets):**  
**Office of the Secretary**

For necessary expenses of the Office of the Secretary, [~~\$46,998,000~~] \$86,773,000 of which not to exceed  
 1 [~~\$5,101,000~~]\$14,801,000 shall be available for the Immediate Office of the Secretary, of which \$9,098,000 remain  
available until expended for activities relating to climate change, including coordinating such activities across the  
Department; not to exceed [~~\$1,324,000~~]\$13,429,000 shall be available for the Office of Homeland Security; not to  
 2 exceed [~~\$7,002,000~~] \$13,294,000 shall be available for the Office of Partnerships and Public Engagement; [of which  
 3 \$1,500,000 shall be for 7 U.S.C. 2279(c)(5)]; not to exceed \$2,860,000 shall be available for the Office of Tribal  
Relations; not to exceed [~~\$22,321,000~~]\$27,400,000 shall be available for the Office of the Assistant Secretary for  
 Administration, of which [~~\$21,440,000~~]\$26,001,000 shall be available for Departmental Administration to provide  
 for necessary expenses for management support services to offices of the Department and for general administration,  
 security, repairs and alterations, and other miscellaneous supplies and expenses not otherwise provided for and  
 necessary for the practical and efficient work of the Department; *Provided*, That funds made available by this Act to  
 an agency in the Administration mission area for salaries and expenses are available to fund up to one administrative  
 support staff for the Office; not to exceed [~~\$3,908,000~~]\$4,480,000 shall be available for the Office of the Assistant  
 Secretary for Congressional Relations and Intergovernmental Affairs to carry out the programs funded by this Act,  
 including programs involving intergovernmental affairs and liaison within the executive branch; and not to exceed  
 [~~\$7,342,000~~]\$10,509,000 shall be available for the Office of Communications: *Provided further*, That the Secretary  
 of Agriculture is authorized to transfer funds appropriated for any office of the Office of the Secretary to any other  
 office of the Office of the Secretary: *Provided further*, That no appropriation for any office shall be increased or  
 decreased by more than 5 percent: *Provided further*, That not to exceed \$22,000 of the amount made available under  
 this paragraph for the immediate Office of the Secretary shall be available for official reception and representation  
 expenses, not otherwise provided for, as determined by the Secretary: *Provided further*, That the amount made  
 available under this heading for Departmental Administration shall be reimbursed from applicable appropriations in  
 this Act for travel expenses incident to the holding of hearings as required by U.S.C. 551-558: *Provided further*,  
 That funds made available under this heading for the Office of the Assistant Secretary for Congressional Relations  
 and Intergovernmental Affairs may be transferred to agencies of the Department of Agriculture funded by this Act to  
 4 maintain personnel at the agency level [*Provided further*, That no funds made available under this heading for the  
 Office of Assistant Secretary for Congressional Relations may be obligated after 30 days from the date of enactment  
 of this Act, unless the Secretary has notified the Committees on Appropriations of both Houses and Congress on the  
 allocation of these funds by USDA agency: *Provided further*, That during any 30 day notification period referenced  
 in section 716 of this Act, the Secretary of Agriculture shall take no action to begin implementation of the action that  
 is subject to section 716 of this Act or make any public announcement of such action in any form.]

**Office of the Assistant Secretary for Civil Rights**

For necessary expenses of the Office of the Assistant Secretary for Civil Rights, [~~\$908,000~~] \$1,426,000: *Provided*,  
 That funds made available by this Act to an agency in the Civil Rights mission area for salaries and expenses are  
 available to fund up to one administrative support staff for the Office.

**Office of the Under Secretary for Research, Education and Economics**

For necessary expenses of the Office of the Under Secretary for Research, Education and Economics, [~~\$809,000~~]  
\$6,327,000: *Provided*, That funds made available by this Act to an agency in the Research, Education, and  
 Economics mission area for salaries and expenses are available to fund up to one administrative support staff for the  
 5 Office: *Provided further*, of which the amounts made available under this heading \$5,000,000, shall be made  
available for the Office of the Chief Scientist.

**Office of the Under Secretary for Marketing and Regulatory Programs**

For necessary expenses of the Office of the Under Secretary for Marketing and Regulatory Programs, [\$809,000] \$1,327,000: *Provided*, That funds made available by this Act to an agency in the Marketing and Regulatory Programs mission area for salaries and expenses are available to fund up to one administrative support staff for the Office.

**Office of the Under Secretary for Food Safety**

For necessary expenses of the Office of the Under Secretary for Food Safety, [\$809,000] \$1,327,000: *Provided*, That funds made available by this Act to an agency in the Food Safety mission area for salaries and expenses are be available to fund up to one administrative support staff for the Office.

**Office of the Under Secretary for Farm Production and Conservation**

For necessary expenses of the Under Secretary for Farm Production and Conservation, [\$916,000] \$1,437,000: *Provided*, That funds made available by this Act to an agency in the Farm Production and Conservation mission area for salaries and expenses are available to fund up to one administrative support staff for the Office.

**Office of the Under Secretary for Rural Development**

For necessary expenses of the Office of the Under Secretary for Rural Development, [\$812,000] \$1,330,000: *Provided*, That funds made available by this Act to an agency in the Rural Development mission area for salaries and expenses are available to fund up to one administrative support staff for the Office.

**Office of the Under Secretary for Food, Nutrition and Consumer Services**

For necessary expenses of the Office of the Under Secretary for Food, Nutrition and Consumer Services, [\$809,000] \$1,327,000: *Provided*, That funds made available by this Act to an agency in the Food, Nutrition, and Consumer Services mission area for salaries and expenses are available to fund up to one administrative support staff for the Office.

**Office of the Under Secretary for Trade Foreign and Agriculture Affairs**

For necessary expenses of the Under Secretary for Trade Foreign and Agriculture Affairs, [\$887,000] \$1,408,000: *Provided*, That funds made available by this Act to an agency in the Trade and Foreign Agricultural mission area for salaries and expenses are available to fund up to one administrative support staff for the Office.

**Office of Codex Alimentarius**

For necessary expenses of the Office of Codex Alimentarius, [\$4,805,000] \$4,841,000, including not to exceed \$40,000 for official reception and representation expenses.

**Office of the Under Secretary for Natural Resources and Environment**

For necessary expenses of the Under Secretary for Natural Resources and Environment, [\$875,000] \$1,396,000: *Provided*, That funds made available by this Act to an agency in the Natural Resources and Environment mission area for salaries and expenses are available to fund up to one administrative support staff for the Office.

The first change adds language for the funding of climate change activities.

The second change eliminates language that puts undo restrictions on the Office of Partnerships and Public Engagement.

The third change adds language that moves the Office of Tribal Relations, that was previously funded under the Office of Partnerships and Public Engagement.

The fourth change eliminates language that puts undo restrictions on the Secretary of Agriculture.

The fifth change adds language that provides funding for the Office of the Chief Scientist.

**LEAD-OFF TABULAR STATEMENT**

**Table OCFO-4. Lead-Off Tabular Statement (in dollars)**

Item	Amount
2021 Enacted.....	\$22,329,000
Change in Appropriation.....	+ 23,357,000
Budget Estimate, 2022.....	<u>45,686,000</u>

**PROJECT STATEMENT**

**Table OSEC-5. Project Statement (thousands of dollars, FTEs)**

Item	2019 Actual	FTE	2020 Actual	FTE	2021 Enacted	FTE	Inc. or Dec.	FTE	Chg Key	2022 Budget	FTE
<b>Discretionary Appropriations:</b>											
Office of the Secretary.....	\$5,051	22	\$5,051	26	\$5,101	23	+\$9,700	+2		\$14,801	25
Assistant to the Secretary for Rural Development.....	800	3	-	-	-	-	-	-		-	-
Under Secretary for Rural Development.....	-	-	800	3	812	3	+\$518	+2		1,330	5
Office of Tribal Relations.....	-	-	-	-	-	0	+\$2,860	+5		2,860	5
Assistant Secretary for Civil Rights.....	901	3	901	2	908	3	+\$518	+2		1,426	5
Assistant Secretary for Administration.....	875	3	875	2	881	3	+\$518	+2		1,399	5
Assistant Secretary for Congressional Relations.....	3,869	14	3,719	12	3,908	18	+\$572	+2		4,480	20
Under Secretary for Research, Education, and Economics.....	800	3	800	3	809	3	+\$5,518	+2		6,327	5
Under Secretary for Marketing and Regulatory Programs.....	901	3	800	3	809	3	+\$518	+2		1,327	5
Under Secretary for Food Safety.....	800	3	800	3	809	3	+\$518	+2		1,327	5
Under Secretary for Farm Production and Conservation.....	901	4	901	4	916	4	+\$521	+2		1,437	6
Under Secretary for Trade and Foreign Agricultural Affairs.....	875	4	875	3	887	4	+\$521	+2		1,408	6
Office of Codex Alimentarius.....	3,976	8	4,775	8	4,805	10	+\$36	-		4,841	10
Under Secretary for Food, Nutrition, and Consumer Services.....	800	3	800	3	809	3	+\$518	+2		1,327	5
Subtotal, OSEC.....	<u>20,549</u>	<u>73</u>	<u>21,097</u>	<u>72</u>	<u>21,454</u>	<u>80</u>	<u>+\$22,836</u>	<u>+27</u>		<u>44,290</u>	<u>107</u>
Under Secretary for Natural Resources & Environment a/.....	875	3	875	4	875	4	+\$521	+2		\$1,396	6
Subtotal, Discretionary Appropriations.....	<u>21,424</u>	<u>76</u>	<u>21,972</u>	<u>76</u>	<u>22,329</u>	<u>84</u>	<u>+\$23,357</u>	<u>+29</u>	(1)	<u>45,686</u>	<u>113</u>
<b>Mandatory Appropriations:</b>											
CARES Act CFAP 1.0.....	-	-	6,500,000	-	-	-	-	-		-	-
CARES Act CFAP 2.0.....	-	-	14,000,000	-	10,187,500	-	-10,187,500	-		-	-
Farming Opportunities Training and Outreach.....	-	-	-	-	35,625	-	-35,625	-		-	-
Farming Opportunities Training and Outreach Administrative.....	-	-	-	-	1,875	-	-	-		-	-
Dairy Margin Coverage.....	-	-	-	-	378,953	-	-378,953	-		-	-
Subtotal, Mandatory Appropriations.....	<u>-</u>	<u>-</u>	<u>20,500,000</u>	<u>-</u>	<u>10,603,953</u>	<u>-</u>	<u>-10,603,953</u>	<u>-</u>		<u>-</u>	<u>-</u>
<b>Supplemental Appropriations:</b>											
WHIP++ Funding.....	3,005,442	-	2,501,998	-	2,689,494	-	-2,689,494	-		-	-
WHIP+ Funding.....	-	-	1,353,537	-	11,625	-	-	-		-	-
CARES Act: Food Box Distribution Program.....	-	-	4,000,000	-	-	-	-	-		-	-
CARES Act.....	-	-	9,500,000	-	10,000,000	-	-10,000,000	-		-	-
Socially Disadvantaged Farmers, Ranchers, Forest Land Owners and Operators.....	-	-	-	-	1,010,000	-	-1,010,000	-		-	-
Food Supply Chain and Pandemic Response.....	-	-	-	-	3,900,000	-	-3,900,000	-		-	-
Pandemic Program Administration.....	-	-	-	-	47,500	-	-47,500	-		-	-
Subtotal.....	<u>3,005,442</u>	<u>-</u>	<u>17,355,535</u>	<u>-</u>	<u>17,658,619</u>	<u>-</u>	<u>-17,658,619</u>	<u>-</u>		<u>-</u>	<u>-</u>
Total Adjusted Appropriation.....	<u>3,026,866</u>	<u>76</u>	<u>37,877,507</u>	<u>76</u>	<u>28,284,901</u>	<u>84</u>	<u>-28,239,215</u>	<u>29</u>	(1)	<u>45,686</u>	<u>113</u>
<b>Transfers Out*:</b>											
Congressional Relations.....	-1,050	-	-	-	-	-	-	-		-	-
WCF.....	-1,610	-	-	-	-	-	-	-		-	-
Total Transfers Out.....	<u>-2,660</u>	<u>-</u>	<u>-1,770</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>
<b>Rescission, Transfers In.....</b>											
Total Appropriation.....	3,024,206	76	37,875,987	76	28,284,901	84	-28,239,215	29	(1)	45,686	113
Bal. Available, SOY.....	1,986,908	-	4,038,229	-	-	-	-	-		-	-
Total Available.....	<u>5,011,114</u>	<u>76</u>	<u>41,914,216</u>	<u>76</u>	<u>28,284,901</u>	<u>84</u>	<u>-28,239,215</u>	<u>29</u>	(1)	<u>45,686</u>	<u>113</u>
<b>Lapsing Balances.....</b>											
Bal. Available, EOY.....	-2,123	-	-95,153	-	-	-	-	-		-	-
Total Obligations.....	<u>-4,038,229</u>	<u>-</u>	<u>-22,019,063</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>
Total Obligations.....	<u>970,762</u>	<u>76</u>	<u>19,800,000</u>	<u>76</u>	<u>28,284,901</u>	<u>84</u>	<u>-28,239,215</u>	<u>+29</u>		<u>45,686</u>	<u>113</u>

a/ The Under Secretary for Natural Resources and Environment is appropriated by the Interior Subcommittee.

**Table OSEC-6. Project Statement (thousands of dollars, FTEs)**

Item	2019 Actual		2020 Actual		2021 Enacted		Inc. or Dec.	Chg Key	2022	
	Actual	FTE	Actual	FTE	Actual	FTE			Budget	FTE
<b>Discretionary Obligations:</b>										
Office of the Secretary.....	\$4,361	22	\$5,113	26	\$5,101	23	\$9,700	+2	\$14,801	25
Assistant to the Secretary for Rural Development.....	579	3	-	-	\$-	-	-	-	-	-
Under Secretary for Rural Development.....	-	-	638	3	\$812	3	+518	+2	1,330	5
Office of Tribal Relations.....	-	-	-	-	\$-	-	+2,860	+5	2,860	5
Assistant Secretary for Civil Rights.....	597	3	813	2	\$908	3	+518	+2	1,426	5
Assistant Secretary for Administration.....	660	3	787	2	\$881	3	+518	+2	1,399	5
Assistant Secretary for Congressional Relations.....	2,318	14	1,710	12	\$3,908	18	+572	+2	4,480	20
Under Secretary for Research, Education, and Economics.....	644	3	987	3	\$809	3	+5,518	+2	6,327	5
Under Secretary for Marketing and Regulatory Programs.....	758	3	711	3	\$809	3	+518	+2	1,327	5
Under Secretary for Food Safety.....	507	3	667	3	\$809	3	+518	+2	1,327	5
Under Secretary for Farm Production and Conservation.....	717	4	685	4	\$916	4	+521	+2	1,437	6
Under Secretary for Trade and Foreign Agricultural Affairs.....	808	4	847	3	\$887	4	+521	+2	1,408	6
Office of Codex Alimentarius.....	3,666	8	4,340	8	\$4,805	10	+36	-	4,841	10
Under Secretary for Food, Nutrition, and Consumer Services.....	444	3	670	3	\$809	3	+518	+2	1,327	5
Subtotal, OSEC.....	16,059	73	17,968	72	21,454	80	+22,836	+27	44,290	107
Under Secretary for Natural Resources & Environment a/.....	582	3	699	4	875	4	+521 (1)	+2	1,396	6
Subtotal Disc Obligations.....	16,641	76	18,667	76	22,329	84	+23,357	+29	45,686	113
<b>Mandatory Obligations:</b>										
CARES Act CFAP 1.0.....	-	-	1,439,473	-	10,187,500	-	-10,187,500	-	-	-
CARES Act CFAP 2.0.....	-	-	2,016,444	-	-	-	-	-	-	-
Dairy Margin Coverage.....	-	-	-	-	378,953	-	-378,953	-	-	-
Socially Disadvantaged Farmers, Ranchers, Forest Land Owners and Operators.....	-	-	-	-	-	-	-	-	-	-
Food Supply Chain and Pandemic Response.....	-	-	-	-	-	-	-	-	-	-
Pandemic Program Administration.....	-	-	-	-	-	-	-	-	-	-
Farming Opportunities Training and Outreach.....	-	-	-	-	35,625	-	-35,625	-	-	-
Farming Opportunities Training and Outreach Administrative.....	-	-	-	-	1,875	-	-1,875	-	-	-
Subtotal Mand Obligations.....	-	-	3,455,917	-	10,603,953	-	-10,603,953	-	-	-
<b>Supplemental Obligations:</b>										
Bal. Available, SOY.....	1,986,908	-	4,038,229	-	18,181,235	-	-	-	-	-
WHIP++ Funding.....	-	-	1,466,680	-	2,689,494	-	-2,689,494	-	-	-
WHIP+ Funding.....	954,121	-	687,737	-	11,625	-	-	-	-	-
CARES Act: Food Box Distribution Program.....	-	-	3,906,632	-	-	-	-	-	-	-
CARES Act.....	-	-	6,226,138	-	10,000,000	-	-10,000,000	-	-	-
Socially Disadvantaged Farmers, Ranchers, Forest Land Owners and Operators.....	-	-	-	-	1,010,000	-	-1,010,000	-	-	-
Food Supply Chain and Pandemic Response.....	-	-	-	-	3,900,000	-	-3,900,000	-	-	-
Pandemic Program Administration.....	-	-	-	-	47,500	-	-47,500	-	-	-
Subtotal Supp Obligations.....	954,121	-	12,287,187	-	17,658,619	-	-17,658,619	-	-	-
Total Obligations.....	970,762	76	19,800,000	76	28,284,901	84	-28,239,215	-	29	45,686
Total Transfers Out.....	2,660	-	1,770	-	-	-	-	-	-	-
Total Transfers In.....	-	-	-250	-	-	-	-	-	-	-
Bal. Available, EOY.....	4,038,229	-	22,019,063	-	18,181,235	-	-	-	-	-
<b>Lapsing Balances.....</b>										
Balances Available, EOY:	2,123	-	95,153	-	-	-	-	-	-	-
WHIP+.....	2,051,321	-	665,800	-	-	-	-	-	-	-
WHIP++.....	-	-	1,035,318	-	-	-	-	-	-	-
CARES Act.....	-	-	20,317,945	-	-	-	-	-	-	-
Total Bal. Available, EOY.....	2,053,444	-	22,114,216	-	-	-	-	-	-	-
Total Available.....	5,011,114	76	41,819,063	76	46,466,136	84	-28,239,215	-	29	45,686
Bal. Available, SOY.....	-1,986,908	-	-4,038,229	-	-	-	-	-	-	-
Total Appropriation.....	3,024,206	76	37,875,987	76	28,284,901	84	-28,239,215	-	29	45,686

a/ The Under Secretary for Natural Resources and Environment is appropriated by the Interior Subcommittee.

## JUSTIFICATIONS

Base Funds allow the Office of the Secretary to oversee the general management of the department and provide the principal support to the Secretary and the organization in formulating policy and program leadership for the department's functions.

- (1) An increase of \$23,357,000 and an increase of 24 staff years (\$22,329,000 and 84 staff years available in 2021).  
The funding change is requested for the following items:



- A) An increase of \$411,000, which includes \$275,000 for pay inflation and \$136,000 for FERS.  
This increase will support a 2.7 percent Cost of Living Adjustment for pay increases for civilian employees, and a 1.1 percent increase to cover the expenses for the mandated increase of USDA's contribution to FERS.

This increase will allow the Office of the Secretary (OSEC) and its sub-offices to continue to meet its objective in administering and overseeing programs and policies relating to USDA operations. This critical increase is needed to support and maintain current staffing levels to meet the demands and statutory requirements imposed on OSEC. Elimination of the pay cost increase means the OSEC would not be able to fund 2 FTEs and would need to significantly cut travel, training, and mission support. Approximately 70 percent of OSEC's budget supports personnel compensation and benefits. Failure to receive this increase would prevent OSEC from fully performing its mission, which is necessary to ensure continued policy direction for all areas of the Department.

- B) An increase of \$6,010,000 for 24 staff years to adequately staff the Office of the Secretary.  
To ensure the Immediate Office as well as the Under and Assistant Secretary offices are adequately staffed to achieve the mission activities, USDA is requesting funding for permanent positions to execute critical assignments.

This increase will allow for two Senior Advisors in the Immediate Office and one Deputy and one Senior Advisory in the Under and Assistant Secretary Offices. The staff requested aligns with the Secretary's vision for USDA. Additional funding for these positions will bring the offices up to optimal staffing levels to better serve America's agricultural interest, meet the needs of its customers, meet critical deadlines, and remain in compliance with USDA's Department policies and federal laws and regulations.

- C) An increase of \$9,098,000 for the Climate Change Corps.  
Funds will be used to carry out Administration priorities, USDA plays a central role in quickly building resilience against the impacts of climate change which include adaptation and mitigation options across working lands – agriculture, forestry, and rangelands – while also creating new jobs and opportunities. This work includes encouraging voluntary adoption of climate-smart agricultural and forestry practices that result in carbon reductions and sequestration and developing new and better markets for the products produced through climate-smart farming and forestry practices. Steps are being taken across USDA to improve adaptation and increase resilience to the impacts of climate change, and this includes identifying agency vulnerabilities and submitting an action plan. Investing in climate program implementation and enhancing the capacity for American producers advance innovation and put American technologies in the hands for farmers. Increased strategic investments in the USDA Climate Hubs help expand tools and resources for farmers, ranchers, and forest landowners' awareness of – and engagement in – efforts to combat climate change.

- D) An increase of \$2,838,000 to include the Office of Tribal Relations.  
The Office of Tribal Relations will be realigned with the Office of the Secretary. It had previously been under the Office of Partnerships and Public Engagement and the Department is requesting that \$1 million be appropriated directly to OTR as a result of the realignment. Additionally, the Budget requests that \$1.8 million be directly appropriated to help facilitate the realignment of the Intertribal Technical Assistance Network from the Shared Cost Programs. If the appropriated funds are not enacted, the SCP will continue as we have funded them in the past.

The increased funding will help to facilitate the realignment of programs within the Shared Cost Programs to the Office of Tribal Relations appropriation. After analysis conducted by the Department of the Shared Costs Programs, USDA determined that the realignment of resources associated with certain programs to

the servicing organizations would better serve and meet the needs of the Department by improving oversight, transparency, and accountability, in addition to a realization in management efficiencies by reducing workload and administrative expenses.

E) An increase of \$5,000,000 to include funding for the Office of the Chief Scientist.

An increase of \$5,000,000 that will support the Agriculture Advanced Research and Development Authority (AgARDA), as authorized in the FY 2018 Farm Bill, as requested funding provided as part of the Under Secretary for Research, Education, and Economics.

The Agricultural Improvement Act of 2018 establishes AgARDA pilot authority (Sec. 7132; amended Sec. 1473H) to develop technologies, research tools, and products through advanced research on long-term and high-risk challenges for food and agriculture to ensure that the United States maintains its position as leader in global agricultural Research and Development. Through AgARDA, USDA can enable the research necessary for engendering transformative impacts and the development of new industries and partnerships. An agile program management structure will provide for rapid innovation and regular internal assessment of progress toward program goals.

**Geographic Breakdown of Obligations and FTEs**

***Table OSEC-6. Geographic Breakdown of Obligations and FTEs (thousands of dollars, FTEs)***

State/Territory/Country	2019		2020		2021		2022	
	Actual	FTE	Actual	FTE	Enacted	FTE	Budget	FTE
District of Columbia.....	16,641	76	18,418	74	22,003	82	45,357	111
Maryland.....	-	-	18	1	94	1	95	1
North Carolina.....	-	-	231	1	232	1	234	1
Obligations.....	16,641	76	18,667	76	22,329	84	45,686	113
Lapsing Balances.....	2,123	-	1,785	-	-	-	-	-
Total, Available.....	18,764	76	20,452	76	22,329	84	45,686	113

**CLASSIFICATION BY OBJECTS****Table OSEC-7. Classification by Objects (thousands of dollars)**

Item No.	Item	2019 Actual	2020 Actual	2021 Enacted	2022 Budget
Personnel Compensation:					
	Washington D.C.....	\$8,131	\$9,090	\$9,059	\$14,833
	Personnel Compensation, Field.....	-	167	218	230
11	Total personnel compensation.....	8,131	9,257	9,277	15,063
12	Personal benefits.....	2,381	3,007	4,690	7,203
13.0	Benefits for former personnel.....	168	11	-	-
	Total, personnel comp. and benefits	10,680	12,275	13,967	22,266
Other Objects:					
21.0	Travel and transportation of persons.....	870	519	520	530
22.0	Transportation of things.....	-	1	1	1
23.1	Rental payments to GSA.....	2	6	6	6
23.3	Communications, utilities, and misc. charges.....	592	504	507	522
24.0	Printing and reproduction.....	436	192	150	155
25	Other contractual services.....	86	677	1,000	1,040
25.1	Advisory and assistance services.....	2,979	1,626	3,503	3,698
25.2	Other services from non-Federal sources.....	50	4	50	14,800
25.3	Other goods and services from Federal sources.....	7	-	-	-
25.4	Operation and maintenance of facilities.....	787	906	900	920
25.5	Research and development contracts.....	-	1,823	1,500	1,500
26.0	Supplies and materials.....	119	118	125	130
31.0	Equipment.....	33	16	100	118
	Total, Other Objects.....	5,961	6,392	8,362	23,420
99.9	Total, new obligations.....	16,641	18,667	22,329	45,686
	DHS Building Security Payments (included in 25.3).....	\$21	\$42	\$29	\$29
Position Data:					
	Average Salary (dollars), ES Position.....	\$179,000	\$182,000	\$183,000	\$183,000
	Average Salary (dollars), GS Position.....	\$104,000	\$107,000	\$111,000	\$122,000
	Average Grade, GS Position.....	13.4	13.2	13.3	14.1