

2022 USDA EXPLANATORY NOTES – OFFICE OF SAFETY, SECURITY AND PROTECTION

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AGENCY-WIDE**PURPOSE STATEMENT**

The Office of Safety, Security and Protection (OSSP) was established on October 13, 2019, to improve facility emergency management and response. OSSP provides Department-wide leadership, policy, and management in the safeguarding of property and personnel. OSSP is committed to identifying and addressing all security risks that may affect USDA personnel, infrastructure, and facilities. Funding is currently in Agriculture Buildings and Facilities, Departmental Administration, and Office of Homeland Security. Appropriated funding was first requested in FY 2021 for OSSP. This request was transferred appropriations from the Agriculture Buildings and Facilities, the Office of Homeland Security and Departmental Administration appropriations levels.

The OSSP has no open Government Accountability Office or Office of Inspector General Audits.

AVAILABLE FUNDS AND FTEs***Table OSSP-5. Available Funds and FTEs (thousands of dollars, FTEs)***

Item	2019		2020		2021		2022	
	Actual	FTE	Actual	FTE	Enacted	FTE	Budget	FTE
Salaries and Expenses:								
Office of Safety, Security and Protection..	-	-	-	-	\$23,218	25	\$27,034	32
Other USDA:								
Security Detail.....	-	-	-	-	4,170	16	3,943	16
Physical Security.....	-	-	-	-	3,926	7	-	-
Total, Other USDA.....	-	-	-	-	8,096	23	3,943	16
Total Available, OSSP.....	-	-	-	-	31,314	48	30,977	48

PERMANENT POSITIONS BY GRADE AND FTEs***Table OSSP-6. Permanent Positions by Grade and FTEs***

Item	2019			2020			2021			2022		
	Actual			Actual			Enacted			Budget		
	D.C.	Field	Total	D.C.	Field	Total	D.C.	Field	Total	D.C.	Field	Total
SES.....	-	-	-	-	-	-	1	-	1	1	-	1
GS-15.....	-	-	-	-	-	-	5	-	5	5	-	5
GS-14.....	-	-	-	-	-	-	9	-	9	9	-	9
GS-13.....	-	-	-	-	-	-	16	-	16	16	-	16
GS-12.....	-	-	-	-	-	-	8	-	8	8	-	8
GS-11.....	-	-	-	-	-	-	1	-	1	1	-	1
GS-9.....	-	-	-	-	-	-	6	-	6	6	-	6
GS-8.....	-	-	-	-	-	-	2	-	2	2	-	2
Total Permanent...	-	-	-	-	-	-	48	-	48	48	-	48
Unfilled, EOY.....	-	-	-	-	-	-	-	-	-	-	-	-
Total Perm. FT EOY	-	-	-	-	-	-	48	-	48	48	-	48
FTE.....	-	-	-	-	-	-	48	-	48	48	-	48

ACCOUNT 1: SALARIES AND EXPENSES

APPROPRIATIONS LANGUAGE

The appropriations language follows (new language underscored; deleted matter enclosed in brackets):

For necessary expenses of the Office of Safety, Security, and Protection, [~~\$23,218,000~~] \$27,034,000.

LEAD-OFF TABULAR STATEMENT

Table OSSP-9. Lead-Off Tabular Statement (In dollars)

Item	Amount
2021 Enacted.....	\$23,218,000
Change in Appropriation.....	<u>+ 3,816,000</u>
Budget Estimate, 2022.....	<u>27,034,000</u>

PROJECT STATEMENT

Table OSSP-10. Project Statement (thousands of dollars, FTEs)

Item	2019		2020		2021		Inc. or		Chg		2022	
	Actual	FTE	Actual	FTE	Enacted	FTE	Dec.	FTE	Key	Budget	FTE	
Discretionary Appropriations: Office of Safety, Security and Protection.....	-	-	-	-	\$23,218	25	+\$3,816	+7	(1)	\$27,034	32	

PROJECT STATEMENT

Table OSSP-11. Project Statement (thousands of dollars, FTEs)

Item	2019		2020		2021		Inc. or		2022	
	Actual	FTE	Actual	FTE	Enacted	FTE	Dec.	FTE	Budget	FTE
Discretionary Obligations: Office of Safety, Security and Protection.....	-	-	-	-	23,218	25	+3,816	+7	27,034	32

Office of Safety, Security and Protection (OSSP)

OSSP is responsible for all physical security, security procedures, standards, and access control at USDA’s HQ complex, George Washington Carver Center, and USDA-leased facilities in the National Capital Region (NCR). OSSP provides guidance and oversight to USDA’s contracted Special Police force who stands ready as the agencies first line of defense. OSSP provides oversight and management on all Life-Safety services that ensure all National Capital Region facilities life safety systems are operational, maintained, and meet all federal and jurisdictional regulatory requirements, codes, and industry standards.

OSSP is responsible for the operation, support, troubleshooting, and maintenance of all electronic security systems at all USDA NCR locations. These systems are vital tools to the security and safety of USDA employees and facilities. OSSP manages USDA’s enterprise physical access system (ePACS) to help maintain, troubleshoot, assist, and operate the ePACS Infrastructure which consists of over 9,000 card readers at over 800 locations. These locations include irradiators, research labs, agency headquarters, and many other critical assets to USDA’s operation. OSSP manages USDA’s HSPD-12 program across the nation. This program continues to assist USDA employees with the issuance, renewal, and troubleshooting with Linc Passes Logical Resources (computers, networks, printers, etc.) as well as physical resources (buildings, turnstiles, network closets, sever rooms, etc.)

Due to the elevated threat of possible violence faced by Presidential Cabinet-level Secretaries, both within the United States and abroad, as well as the need for Continuity of Operations / Continuity of Government in the event of a national emergency, OSSP will continue to provide executive protection duties for the Secretary, the Deputy Secretary of Agriculture, and other designees as directed by the Secretary.

The numbers and letters of the following listing relates to values in the Change (Chg) Key column of the Project Statement:

- (1) An increase of \$3,816,000 and 7 FTEs (\$23,218,000 and 25 FTEs available in 2021).

The funding change is requested for the following items:

- A) An increase of \$88,000, which includes \$60,000 for pay inflation and \$28,000 for FERS:

This increase will support a 2.7 percent Cost of Living pay increases for civilian employees, and a 1.1 percent increase to cover the expenses for the mandated increase of USDA’s contribution to FERS. Without this increase the OSSP would struggle to continue to meet its objective in ensuring the operations and security of USDA facilities, employees, and visitors. This critical increase is needed to support and maintain current staffing levels to meet the demands and statutory requirements and operational demands imposed on OSSP. Failure to receive this increase would prevent us from fully performing our mission, which is necessary to ensure continued operations, the safety and security of property and personnel.

- B) An increase of \$3,728,000 and 7 FTE’s in the office of Safety, Security and Protection to realign the Physical Security program from the Shared Costs Programs.

After analysis conducted by the USDA’s Advisory Committee of the Shared Costs Programs, USDA determined that the realignment of resources associated with the following programs would better serve and meet the needs of the Department by improving oversight, transparency, and accountability, in addition to a realization in management efficiencies by reducing workload and administrative expenses.

Physical Security manages and coordinates the protection of all USDA facilities, personnel, and assets inside the National Capital Region. HSPD-12 requires government-wide standard for secure and reliable ID for all its employees and employees of federal contractors to access federally controlled facilities and networks. Based upon this directive, the National Institute for Standards and Technology (NIST) developed Federal Information Processing Standards Publication (FIPS Pub) 201. USDA’s LincPass card is designed to link a person’s identity to an ID credential and the credential to a person’s ability to physically and logically access federally controlled buildings and information systems, respectively. In addition, the Facilities Protection Program consisting of the development of physical security policies, procedures, standards, training, oversight, and tools to include the USDA Physical Security Assessment Database and Report Repository as well as the USDA Standard Physical Security Assessment Process.

Until appropriated funds are enacted for the purpose of the Physical Security, this program will continue to be funded through the Shared Costs Programs mechanism.

GEOGRAPHIC BREAKDOWN OF OBLIGATIONS AND FTE

Table OSSP-13. Geographic Breakdown of Obligations and FTE (thousands of dollars, FTE)

State/Territory/Country	2019		2020		2021		2022	
	Actual	FTE	Actual	FTE	Enacted	FTE	Budget	FTE
District of Columbia.....	-	-	-	-	\$23,218	25	\$27,034	32

CLASSIFICATION BY OBJECTS**Table OSSP-14 Classification by Objects (thousands of dollars)**

Item	2019 Actual	2020 Actual	2021 Enacted	2022 Budget
Personnel Compensation:				
Washington D.C.....	-	-	\$2,605	\$3,579
Total personnel compensation.....	-	-	2,605	3,579
Personal benefits.....	-	-	982	1,300
Total, personnel comp. and benefits.....	-	-	3,587	4,879
Other Objects:				
Travel and transportation of persons.....	-	-	34	62
Transportation of things.....	-	-	1	1
Communications, utilities, and misc. charges....	-	-	163	181
Printing and reproduction.....	-	-	21	32
Other services from non-Federal sources.....	-	-	496	531
Other goods and services from Federal sources	-	-	1,964	2,475
Operation and maintenance of facilities.....	-	-	16,896	18,756
Supplies and materials.....	-	-	35	68
Equipment.....	-	-	21	49
Total, Other Objects.....	-	-	19,631	22,155
Total, new obligations.....	-	-	23,218	27,034
Position Data:				
Average Salary (dollars), ES Position.....	-	-	\$185,000	\$185,000
Average Salary (dollars), GS Position.....	-	-	\$110,000	\$111,500
Average Grade, GS Position.....	-	-	13.3	13.3

STATUS OF PROGRAMS

The Office of Safety, Security and Protection (OSSP) was established on October 13, 2019, to improve facility emergency management and response. OSSP provides Department-wide leadership, policy, and management in the safeguarding of property and personnel. OSSP is committed to identifying and addressing all security risks that may affect USDA personnel, infrastructure, and facilities. Inter-agency agreements were used during FY 2020 while funding was in Agriculture Buildings and Facilities, Departmental Administration, and Office of Homeland Security.

Current Activities

OSSP directly manages all facility security and emergency response, asset protection and personnel safety for USDA's Headquarters complex which includes the Whitten, South, Yates building, and the George Washington Carver Center as well as having primary authority to fully coordinate facility safety, security and protection in the National Capitol Region. OSSP is responsible for standardizing facility security and personnel safety policies and procedures, including establishing consistent risk-based specifications for countermeasures that USDA facilities nationwide will be expected to implement based on their functions and vulnerabilities.

- USDA was subject to two GAO audits. These audits found that USDA does not have the proper mechanisms in place to accurately and effectively manage Physical Security vulnerability assessments in accordance with Information Security Center (ISC) standards. Working with Office of the Chief Information Officer, OSSP is developing a USDA-wide Assessment completion and tracking system that would provide ISC compliant security assessment for all USDA agencies and allow that vital data to be utilized for the CXO Dashboard, and other emergency USDA management application projects; and
- Replacing USDA's existing closed-circuit television (CCTV) cameras located throughout USDA's Headquarters Complex. The current CCTV's was identified in a recent vulnerability assessment and it provided inadequate coverage and was beyond its life cycle. The more modern Video Surveillance System being installed will meet Department of Homeland Security's Interagency Security Committee requirements.

Selected Examples of Recent Progress

- Selected the new company to perform the services under the USDA armed security services contract which had been extended monthly for 6 months. This new company will provide USDA armed security services for the Whitten, South and Yates building located in Washington D.C. and George Washington Carver Center located in Beltsville Maryland;
- Migrated the HQ-Physical Access System in the Whitten Building into USDA's Enterprise Physical Access System to achieve USDA Policy Compliance with DR/DM-4620 (common identification for U.S. Department of Agriculture employees and contractors) and ensure continued compliance with Federal Information Security Management Act requirements;
- Updated and maintained the Agriculture Automated Warning and Information Response System (Ag-AWaIRS). This system enables OSSP to broadcast emergency information, via a layered communications strategy to personnel during an emergency or drill;
- Remodeled USDA's Security Control Center. This is USDA's 24-hour, 7-day week security dispatch center and contact to emergency response;
- Remodeled USDA's Emergency Control Center. This system monitors all life safety activities including the Fire and the Public Address system at USDA's Headquarters Complex;
- Repaired the Public Address system at USDA Headquarters Complex. It was working at 60 percent efficiency, and is now fully operational;
- Repaired the Video Surveillance System located at the Yates Child Development Center. These were repaired and placed on a standalone system to remove them from the U.S. Forest Service infrastructure. This alleviated Forest Service's cyber security concerns;
- Repaired USDA's Red emergency phones located throughout the South building. All emergency phones are now connected directly to the SCC; and
- Reinstated Incident Command Structure (ICS) at USDA. Assignments were made and all participants were required to attend the proper training. Radios were purchased and issued out to all members of ICS.