



# **USDA 1994 TRIBAL SCHOLARS PROGRAM**

## **HIGH SCHOOL APPLICATION**

For students seeking careers in Food, Agriculture,  
and Natural Resource Sciences, and/or other  
Related Disciplines.

Due January 31, 2021

## INTRODUCTION

Thank you for your interest in the U.S. Department of Agriculture's 1994 Tribal Scholars Program. The USDA 1994 Tribal Scholars Program was established to strengthen the long-term partnership between USDA and the 1994 Land-Grant Institutions by increasing the number of students studying, graduating, and pursuing careers in in food, agriculture, natural resources, and other related fields of study.

The USDA 1994 Tribal Scholars Program is implemented under the USDA Fellows Experience Program (FEP). Successful applicants will receive a temporary appointment to the USDA, not to exceed 4 years. Upon successful completion of the degree requirements and the end of the agreement period, the scholar is eligible for conversion to permanent appointment in service to USDA without further competition.

The USDA 1994 National Scholar is required to:

- ✓ Be a U.S citizen
- ✓ Have applied to one of the 1994 Land-Grant Tribal College or Universities.
- ✓ Have a cumulative GPA of 3.0 or better on a 4.0 scale.
- ✓ Have demonstrated leadership and community service.
- ✓ Have submitted an official transcript with a school seal and/or the signature of an authorized school official.
- ✓ Submit an essay that is 500-800 words describing 1) What motivates you to consider a career in public service working for the U.S. Department of Agriculture. Include information about your educational and career goals and how this scholarship may assist you to achieve them; 2) How did you became interested in studying food, agriculture, and natural resource sciences or another related discipline in college.

**1994 Tribal Land-Grant Colleges and Universities are:**

Aaniiih Nakoda College - MT  
Bay Mills Community College – MI  
Blackfeet Community College - MT  
Cankdeska Cikana Community College - ND  
Chief Dull Knife College – MT  
College of Menominee Nation - WI  
College of Muscogee Nation – OK  
Diné College - AZ  
Fond du Lac Tribal and Community College - MN  
Fort Peck Community College - MT  
Haskell Indian Nations University - KS  
Iisagvik College - AK  
Institute of American Indian Arts – NM  
Keweenaw Bay Ojibwa Community College- MI  
Lac Courte Oreilles Ojibwa Community College - WI  
Leech Lake Tribal College – MN  
Little Big Horn College - MT  
Little Priest Tribal College - NE  
Navajo Technical University – NM  
Nebraska Indian Community College - NE  
Northwest Indian College - WA  
Nueta Hidatsa Sahnish College - ND  
Oglala Lakota College - SD  
Red Lake Nation College - MN  
Saginaw Chippewa Tribal College - MI  
Salish Kootenai College - MT  
Sinte Gleska University - SD  
Sisseton Wahpeton College - SD  
Sitting Bull College - ND  
Southwestern Indian Polytechnic Institute -NM  
Stone Child College - MT  
Tohono O’odham Community College - AZ  
Turtle Mountain Community College - ND  
United Tribes Technical College - ND  
White Earth Tribal and Community College – MN

**THIS IS A FILLABLE FORM. IF POSSIBLE. PLEASE COMPLETE FORM ON COMPUTER.**

**Affirmation of Candidacy and Authorization for Release Information:**

I, \_\_\_\_\_, understand that I am a candidate for the honor of USDA 1994 Tribal Scholar, have read the Privacy Act Advisory Statement, and affirm that I wish to be considered. In the event I am named a USDA 1994 Tribal Scholar, permission is hereby given for the release of materials submitted by me for the use of the U.S. Department of Agriculture and the 1994 Land-Grant Institutions as deemed appropriate for purposes of the USDA 1994 Tribal Scholars Program. I further consent to the release of photographs which may be taken of me, by or for the U.S. Department of Agriculture, in connection with the Program.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I am  willing  unwilling to appear on radio and/or television if such arrangements can be made by the U.S. Department of Agriculture in connection with the USDA 1994 Tribal Scholars Program.

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**SECTION I: PERSONAL**

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Prefix:  Mr.  Mrs.  Ms.  Miss

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ M.I.: \_\_\_\_\_

Suffix: \_\_\_\_\_ Preferred Name: \_\_\_\_\_

Sex:  Male  Female  Unknown

U.S. Citizen:  Yes  No

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

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**SECTION II: MAILING ADDRESS**

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Permanent Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

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**SECTION III: EDUCATION**

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Name of High School: \_\_\_\_\_

Location (City/State): \_\_\_\_\_

Counselor Name/Contact: \_\_\_\_\_

GPA (4.0 Scale)/or GED Date Received: \_\_\_\_\_

Currently Enrolled in College?  Yes  No If YES, Fill out information below

Name of College: \_\_\_\_\_

Location (City/State): \_\_\_\_\_

Major(s): \_\_\_\_\_ Minor(s): \_\_\_\_\_

Advisor's Name/Contact (if available): \_\_\_\_\_

**SECTION IV: OTHER EDUCATION**

List from most to least recent any other school(s) or college(s) attended in the last 4 years

Name of School	Location (City & State)	Dates of Attendance

**SECTION V: ORGANIZATIONS/PROGRAMS**

List from the most to least recent any advanced or special programs, or summer courses you have taken.

Course/Program	Name of School	Location (City& State)	Dates of Attendance	Hours/Week

**SECTION VI: TRANSCRIPTS**

If you have not received any college credit, you must provide an official signed and sealed transcript from your high school and include it with your application. If you have received any college credit, you must provide an official signed and sealed transcript from every college or university you have attended and include them with your application. The USDA 1994 Program will accept an unofficial transcript from the college registrar provided it meets the deadline and a receipt from the registrar is included indicating an official, signed transcript is being sent.

**SECTION VII: COURSE OF STUDY**

The USDA 1994 Tribal Scholars Program offers a year-to-year scholarship for eligible students.

**Place an X in the box that applies. I am applying for:**

<input type="checkbox"/>	2-Year Scholarship Support (student will be a new entering student who plans to enroll in an Associate degree program)
<input type="checkbox"/>	4-Year Scholarship Support (student will be a new entering student who plans to enroll in a Bachelor's degree program, or will have completed the second year of Bachelor's degree program and plans to attend a graduate program).

**1. Are you planning to enroll in an Associate's Degree (2-Year) Program?**

- Yes. If yes, please indicate field of study:
- No

**2. Are you enrolled in or planning to enroll in a Bachelor's Degree Program?**

- Yes. If yes, please indicate field of study:
- No.

**3. Are you currently planning to enroll in an Associate's Degree (2-Year) Program and plan with the intention of transferring to a Bachelor's Degree Program elsewhere ("2 + 2 Program")?**

- Yes
- No

**\*If you answered NO to questions 1-3, you will need to apply to the school(s) you wish to attend.**

**\*\*SEE PAGE 2 FOR LIST OF 1994 LAND-GRANT INSTITUTIONS**

**SECTION VIII: EXTRACURRICULAR AND EMPLOYMENT ACTIVITIES**

List any activities in which you have participated in or outside school, i.e. sports, music, student government, clubs, church, civic, etc.

Activity	Dates of Participation	Offices Held	Special Awards, honors, recognition

List all volunteer services or jobs held in the last 3 years.

Volunteer services/Jobs	Name of Employer /organization	Dates of service /employment	Hours /Week	Special Awards

**Section IX: Candidates Self-Assessment**

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**1. Please list your hobbies and how each plays a role in your personal development.**

**2. Describe activities in which you had a leadership role in your school or in your community.**

**Section X: Candidates Self-Assessment**

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**3. Describe a recent experience that has given you a sense of satisfaction or pride.**

**4. Briefly discuss why have you chosen to study agricultural, or a related discipline.**

**SECTION XI: ESSAY QUESTION**

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**Essay must be addressed to the USDA 1994 Selection Committee**

Write a 500-800 word essay describing: 1) What motivates you to consider a career in public service working for the U.S. Department of Agriculture. Include information about your educational and career goals and how this scholarship may assist you to achieve them; 2) How did you become interested in studying food, agriculture, and natural resource sciences or another related discipline in college; and 3) How USDA will benefit if you are selected for the USDA Tribal Scholars Program (immediately and in the long term).

**SECTION XII: RECOMMENDATION INSTRUCTIONS**

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You will need to submit two letters of recommendation from two different sources addressing the following question: **“Considering what you know of the applicant’s interests, work habits, and life goals, what is your assessment of the chances that the applicant will be motivated to take advantage of the opportunities available in college and with the USDA?”** One recommendation must be from someone who knows your academic work. The second recommendation can be from (as an example) a current or previous school counselor, teacher, principal, tribal college and university president, or employer. Make sure the recommendation is from someone who knows you well and can comment on your abilities.

**WHERE TO SEND RECOMMENDATION AND APPLICATIONS**

Recommendations will need to be sent to following email address: [1994@usda.gov](mailto:1994@usda.gov) or via regular mail to:

**Office of Partnerships and Public Engagement**  
USDA 1994 Tribal Scholarship Program  
U.S. Department of Agriculture  
1400 Independence Avenue, SW.  
Stop 0601  
Washington, D.C. 20250  
Tel:(202) 720-6350

**SECTION XIII: CHECK LIST**

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- I have read this section, especially those elements detailing the eligibility requirements, schools that I must attend, and the **January 31, 2021** deadline in which my completed application package must be postmarked.
- I have included an official signed and sealed transcript or have included an unofficial copy of my transcript from the college registrar and a receipt from the same registrar to indicate the official copy will be received shortly from the schools I have attended and have included any and all in my application package.
- I have written my essay and included it in my application.
- I have given Letter of Recommendation instructions to my counselor or teacher or other recommender to fill out and will have these sent to the following address:  
One of these recommendations will come from someone who knows my academic work.
- I have applied to all the schools I want to attend.
- I will send all application materials to either this email, [1994@usda.gov](mailto:1994@usda.gov), or to

**Office of Partnerships and Public Engagement**  
USDA 1994 Tribal Scholarship Program  
United States Department of Agriculture  
1400 Independence Avenue, SW.  
Washington, DC 20250  
Tel: (202) 720-6350

**SECTION XIV: SIGNATURES**

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Please review this form to make sure you have answered all the questions completely.  
***I certify that I have completed this application and that all statements are true and accurate to the best of my knowledge. Any false statements may eliminate me from consideration for this scholarship.***

\_\_\_\_\_  
Signature of Applicant

Date

\_\_\_\_\_  
Signature of Parent or Legal Guardian (if applicant is under 18 years of age)

Date

**AUTHORITIES**

The USDA 1994 Tribal Scholars Program is implemented under the USDA Fellows Experience Program (FEP). Tribal Scholars accepted into the program will be accepted under Schedule A in 5 CFR § 213.3102 (r) for temporary appointments not to exceed 4 years based on defined criteria. Upon graduation, Tribal Scholars will be eligible for noncompetitive conversion to full time employment.

- 5 Code of Federal Regulations Part 213—Excepted Service, Student Educational Employment Program—Student Career Experience Program
- 5 Code of Federal Regulations Part 410—Training
- Equity in Education Land Grant Status of 1994
- Executive Order 12015, Permitting students completing approved career-related work-study programs to be appointed to career or career conditional positions in the competitive service
- Executive Order 13562, Recruiting and Hiring Students and Recent Graduates
- Executive Order 13270, Tribal Colleges and Universities (2002)
- Executive Order 13592, Improving American Indian and Alaska Native Educational Opportunities and Strengthening Tribal Colleges and Universities
- Food, Agriculture, Conservation and Trade Act of 1990; P.L. 101-624, Sec. 2501, Sec. 2830
- Federal Agriculture Improvement and Reform Act of 1996
- Conversion to Career Conditional Appointment Farm Bill 2018 (5 CFR 213.3102) authority code “ZLM”.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays the valid OMB control number, 0503-0016. The time required to complete this information collection is estimated to average 4 hours per response, including the time needed for reviewing instructions, searching existing data sources, gathering and maintaining the data needed and completing and reviewing the collection of information.

**Privacy Act Advisory Statement**

The Privacy Act of 1974 (P.L. 93-579) requires that you be given certain information in connection with this request for information.

Accordingly, pursuant to the requirements of the Act, please be advised:

- The authority of the collection of these data is Executive Order 11155.
- Furnishing the information requested is voluntary.
- The data will be used for selection of USDA 1994 Tribal Scholars, printing of certificates, and related activities.
- Other routine uses of the data are for preparation of the public affairs and press releases to news media.

United States Department of Agriculture  
USDA 1994 Tribal Scholars Program  
Office of Partnerships and Public Engagement  
1400 Independence Avenue, SW.  
Washington, D.C. 20250  
Tel: (202) 720-6350  
Email: [1994@usda.gov](mailto:1994@usda.gov)

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USDA is an equal opportunity employer.