

Chapter 330.201a (Reduction-In-Force)																																						
Subpart B - Establishment of the Reemployment Priority List																																						
Register ( ) Update ( ) Delete ( )		USDA Reemployment Priority List (RPL) Registration Sheet																																				
1. Name of Servicing Mission Area Personnel Office _____ Address _____ Telephone _____ Registrant's Agency _____																																						
2. Name of Registrant (Last) _____ (First) _____ (Middle) _____																																						
3. Address Registrant (Street) _____ (City) _____ (State) _____ (Zip Code) _____ Telephone Number of Registrant ( ) _____																																						
4. Tenure Group (More than One Year) (Less than One Year) Career or Career-Conditional Career-Conditional serving probationary period ( ) 1AD ( ) 2AD ( ) 1A ( ) 2A ( ) 1B ( ) 2B		5. Date of Separation Month Date Year _____																																				
7. Available for temporary appointment ( ) Yes ( ) No Available for 90 days or less appointment ( ) Yes ( ) No		6. Work Schedule ( ) FT ( ) PT - __ hrs. per pay period ( ) Intermittent ( ) Seasonal																																				
8. Series Qualification <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;"></th> <th style="width: 10%;">Pay Plan</th> <th style="width: 10%;">Series</th> <th style="width: 20%;">Highest Grade Eligibility</th> <th style="width: 20%;">Lowest Grade Acceptable</th> </tr> </thead> <tbody> <tr> <td>Present Series</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Series 2</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Series 3</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Series 4</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Series 5</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Series 6</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> </tbody> </table> <p>(Registration grade eligibility - no more than three grades below the position released from, except for preference eligibles with compensable service-connected disability of 30 percent or more limit is five grades.)</p> <p style="text-align: center;">(Attach blank sheet to continue series qualification for registrant)</p>					Pay Plan	Series	Highest Grade Eligibility	Lowest Grade Acceptable	Present Series	_____	_____	_____	_____	Series 2	_____	_____	_____	_____	Series 3	_____	_____	_____	_____	Series 4	_____	_____	_____	_____	Series 5	_____	_____	_____	_____	Series 6	_____	_____	_____	_____
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Series 5	_____	_____	_____	_____																																		
Series 6	_____	_____	_____	_____																																		
9. Commuting area (including designated subareas within commuting area) from which displaced. State Abbrev.: _____ City: _____ City Code: _____		10. Reasons for Registration ( ) Reduction-In-Force ( ) Returned from Military ( ) Recovered compensable injury or disability																																				
11. To be completed by Employing Office when the registrant is being removed from RPL Name of Employing Office _____ Reason for Removal: ( ) Appointment (Attach the Agency, type of appointment, work schedule) ( ) Registrant's Written Request (Attach the written request) ( ) Declination and Reasons (Attach the declinations and/or reasons)																																						
12. Registrant Signature _____ Date _____ Appointing Officer _____ Date _____																																						