

**MEMORANDUM OF INTENT
BETWEEN THE
UNITED STATES DEPARTMENT OF AGRICULTURE
AND**

(Name of organization)

Whereas, the United States Department of Agriculture (USDA), pursuant to its authority to disseminate information regarding good nutrition has developed, in cooperation with the United States Department of Health and Human Services (HHS), the *Dietary Guidelines for Americans*.

Whereas, _____, meets the following criteria:

- Is nationwide in scope and reach;
- Has a mission consistent with the *Dietary Guidelines for Americans*; and
- Has a health mandate consistent with USDA Food, Nutrition, and Consumer Services.

Whereas, _____, intends to engage in one or more of the following:

- Promote *Dietary Guidelines for Americans* messages, graphic, tools, or materials, and/or
- Develop a complementary material, program, or campaign for consumers, and/or
- Develop a new initiative that assists consumers in following the *Dietary Guidelines for Americans*.

And Whereas, USDA and _____ have common goals of ensuring the completeness and accuracy of all nutrition information disseminated to the public:

Therefore, USDA and _____ agree to the following:

1. USDA will, if requested:

- 0.1 Make available directly to _____ Web site graphics, educational materials, and other publicly available nutrition information developed by USDA; and
- 0.2 Provide technical assistance to assure accuracy of nutrition information to be disseminated by _____ to the public.

2. _____ agrees:

- 0.1 To make every reasonable effort to ensure the completeness and accuracy of the nutrition information that is incorporated into the _____ *Dietary Guidelines for Americans* advertising, marketing program, or initiative; and
- 0.2 To cite USDA and HHS as the source of the *Dietary Guidelines for Americans* whenever _____ uses it.

3. USDA and _____ mutually agree as follows:

It is the policy of USDA not to endorse any commercial enterprise or product; therefore,
_____ may not cite USDA in any way so as to suggest USDA endorsement of
_____ or a _____ product, program, and/or initiative.

This memorandum of intent (MOI) is not a contractually binding agreement between the parties, nor is it a funds obligating document.

This MOI will become effective upon the signature of both parties and shall remain in effect until the next iteration of the *Dietary Guidelines for Americans*.

This MOI may be modified or extended by mutual written agreement, and may be terminated at any time by either party upon written notice to the other party.

Executed in duplicate on the dates indicated below:

Date _____

Administrator, Food and Nutrition Service
United States Department of Agriculture

Date _____

Organization Signature