FAR Class Deviation from the Federal Acquisition Regulation Regarding Flexibilities for
the Suspending or Debarring Official’s Correspondence with Contractors

Purpose: This memorandum approves a class deviation from the Federal Acquisition
Regulation (FAR) to allow greater flexibilities for Suspending or Debarring Officials (SDOs) who
need to correspond with contractors being suspended, proposed debarment, or debarred.

Authority: This class deviation is issued under the authority of FAR 1.404 and through
consultation with the Chair of the Civilian Agency Acquisition Council (CAAC) via the CAAC
Letter 2020-01.

Background: FAR 9.406-3 and 9.407-3 require that a debarring official notify contractors being
suspended, proposed for debarment, or debarred via certified mail, return receipt requested.
This mandatory requirement precludes any other type of notification such as an electronic
means of notification, which would allow USDA to carry out its mission of protecting the
Government from doing business with non-responsible contractors during times of emergency
or crisis such as those presented by the COVID-19 virus pandemic (COVID-19).

Suspension and debarment are remedies designed to protect the Government's business
interests from potential harm posed by individuals or entities whose conduct indicates a lack of
business honesty or integrity or serious, poor performance. Agencies take suspension,
proposed debarment, and debarment actions against both business entities and individuals who
engage in misconduct, in order to reduce business risk to taxpayer funds or interests.

It is necessary to note that the suspension and debarment process is based on Executive Order
and regulation, rather than statute. Although suspension and debarment are governed by the
Administrative Procedure Act in general, there is no statutory requirement that the notice must
be accomplished via certified mail, return receipt requested.

Action: Electronic delivery methods of notices of suspension, proposed debarment, and
debarment in addition to certified mail, return receipt are now acceptable means of notification

Effective Date: This deviation is effective immediately and remains in effect until rescinded.

Point of Contact: Questions regarding this deviation may be directed to
Procurement.Policy@usda.gov.