



United States Department of Agriculture

**United States Department of Agriculture
USDA Regulatory Reform Task Force
December 14, 2017**

Inventory of Guidance Documents

Due to a short turn-around time this Data Call is being limited to readily available documents that agencies currently identify as guidance on their website. A subsequent data call will be made for additional qualifying documents. Agencies are encouraged to submit a timeline estimate for inventorying these additional items.

- Agencies are directed to submit a list of active guidance documents readily available on their website and where they are publically available to the Department's Regulatory Reform Office no later than Wednesday, December 20, 2017. Submissions should be sent to Veronica Paz in OBPA at Veronica.Paz@obpa.usda.gov.
- Agencies are directed to use the attached spreadsheet to complete this request. Do not modify the spreadsheet.
- For the purposes of this exercise, we are seeking guidance documents as they are defined in the Office of Management and Budget's [Final Bulletin for Agency Good Guidance Practices](#), published January 25, 2007.
- Section I(3) of the bulletin defines the term "guidance document" as an agency statement of general applicability and future effect, other than a regulatory action (as defined in Executive Order 12866, as further amended), that sets forth a policy on a statutory, regulatory, or technical issue or an interpretation of a statutory or regulatory issue. Section 1(4) further defines the term "significant guidance document". Agencies should review this additional definition for the purpose of completing the spreadsheet.