

**Forest Service Manual
National Headquarters (WO)
Washington, DC**

Forest Service Manual 1800 – Volunteers And Service

Zero Code

Amendment: 1800-2014-2

Effective date: June 25, 2014

Duration: This amendment is effective until superseded or removed.

Superseded Directive: 1800 zero code, Amendment 1800-2011-1, February 8, 2011 **Approved**

by: James M. Pena, Associate Deputy Chief, NFS

Date approved: June 18, 2014

Responsible Staff:

Explanation of changes: Following is an explanation of the changes throughout the directive by section.

Posting Instructions: Amendments are numbered consecutively by title and calendar year. Post by document; remove the entire document and replace it with this amendment. Retain this transmittal as the first page(s) of this document. The last amendment to this title was 1800-2014-1 to FSM 1800_contents.

1800: Changes the title from “Senior, Youth and Volunteer Programs” or “Youth, Volunteer, and Hosted Programs” to “Volunteers and Service”.

Changes all references throughout from “Senior, Youth and Volunteer Programs” or “Youth, Volunteer, and Hosted Programs” to “Volunteers and Service”.

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1801 - Authority

Laws specifically authorizing the Forest Service to carry out Volunteers and Service programs include:

1. Cooperative Funds and Deposits Act of 1975 as amended;
2. Youth Conservation Corps Act of 1970 (as amended);
3. Public Lands Corps Act of 1993 (as amended); and
4. Volunteers in the National Forests Act of 1972 (as amended).

In addition, the Forest Service participates as a cooperator with other organizations in carrying out service programs and human resource programs.

1802 - Objective

To provide human and natural resource benefits through administering volunteer, partnership, and youth programs in work, training, and education for the unemployed, the underemployed, the young and others with special needs.

1803 - Policy

Volunteers and Service will be used, to the extent practicable, to carry out Forest Service work projects for which other funds are not available and employment positions and/or contracts are not assigned or available. In selecting service projects, the needs of program enrollees and service project requirements must receive balanced consideration. Volunteers and Service participants must not be used to displace currently employed and funded workers or impair existing contracts.

Work planning and reporting processes must clearly maintain the identity of Volunteers and Service funds and related accomplishments.

1804 - Responsibility

The Deputy Chief, National Forest System has responsibility for Volunteers and Service. Unless otherwise specified, the Washington Office staff responsibilities for these programs are assigned to the Director, Recreation, Heritage, and Volunteer Resources.

1806 - Volunteers and Service Accomplishment Reporting

Enter project and accomplishment data into the Volunteers and Partners database, and report fiscal year accomplishments by November 15 of each year or as required by the Washington Office, for:

- Youth Conservation Corps (YCC)
- Public Lands Corps (PLC)
- Job Corps
- Volunteers
- International Volunteers
- Service (formerly Hosted) Programs

This information will be included in the Annual Report of the Forest Service.

1807 - Program Identification

The official insignia of the Volunteers and Service programs is the Forest Service shield with the word "VOLUNTEER", "CORPS MEMBER", or "SERVICE MEMBER" printed below the shield as appropriate for the Volunteer, Youth Conservation Corps, or Service program.

1809 - Handbooks

1809.1 - Internal Service-wide Handbooks

1809.12 - Job Corps Civilian Conservation Center Handbook

This handbook gives detailed instructions for the operation of Job Corps Civilian Conservation Centers.