

FEB 3 2003

SUBJECT: Field Trips in the Summer Food Service Program (SFSP)

TO: Regional Directors
Special Nutrition Programs
All Regions

The *Administrative Guidance for Sponsors* advises sponsors to notify and obtain State agency approval of their plans to provide meal services on field trips in SFSP (see Chapter 3, *Meal Service Requirements*). We have been asked to clarify that formal approval of the alternative meal service is not a Federal requirement. Whenever sponsors play field trips that may affect the time or location of meal services the State should be informed. If you have any questions about providing meal services on field trips, please contact Ron Ulibarri.

Original Signed

STANLEY C. GARNETT
Director
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